

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, OCTOBER 24, 2019
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
AGENDA

- 1. Call Meeting To Order**
- 2. Roll Call**
- 3. Presentation of any Town Council Recognitions**
- 4. Consider minutes of previous meetings**
 - a. Town Council Minutes 10/10/19
 - b. 10/10/19 Regulatory Review Committee Minutes
 - c. 10/10/19 Infrastructure & Property Committee Minutes
 - d. 8/9/12 Town Council Minutes
 - e. 8/30/12 Town Council Minutes
 - f. 10/11/12 Town Council Minutes
 - g. 10/25/12 Town Council Minutes
 - h. 11/8/12 Town Council Minutes
 - i. 11/29/12 Town Council Minutes
 - j. 12/13/12 Town Council Minutes
- 5. Receive and Review Correspondence**
 - a. Downeast Transportation Ridership Report – September 2019
 - b. Bucksport YMCA Holiday Session October 22nd – December 22nd
- 6. Ordinances to Consider/Introduce**
 - a. Council Rules – Proposals for amendments
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Infrastructure Committee Meeting Update
 - b. Regulatory Review Committee Meeting Update
 - c. Pool Committee Report
 - d. Main Street Bucksport Strategic Plan Update
 - e. Public Safety Proposal
- 8. Agenda Items**
 - a. To approve Resolve 2020-19 to approve the Sewer Commitment for the July 1 – September 30, 2019 quarter
 - b. To approve Resolve 2020-20 to establish a Public Safety Department including Police, Fire/EMS and Dispatch Services
 - c. To approve Resolve 2020-21 to accept the 2019 JAG Grant in the amount of \$3,255 to be used toward Taser replacement
 - d. To approve Resolve 2020-22 to accept the bid from New England Salt for the 2019-20 year
- 9. Resignations, Appointments, Assignments, and Elections**
- 10. Approval of Quit Claims, Discharges, and Deeds**
 - a. Tax Liens, Jane Cirillo, Map 24 Lot 07, 2013 - 2017
- 11. Town Manager Report**
- 12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
- 13. Discussion of Items Not on the Agenda for Council and Public**
- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**
- 15. Adjournment**

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**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, OCTOBER 10, 2019
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES**

1. **Call Meeting To Order** – *Mayor Stewart called the meeting to order at 7:00 pm.*

2. **Roll Call**

Councilor's Present: David Keene, Paul Bissonnette, Peter Stewart, Daniel Ormsby, Paul Gauvin, Robert Carmichael, Jr.

Councilor's Absent: Mark Eastman

3. **Presentation of any Town Council Recognitions** – *Town Manager Lessard read a letter from Tom Gaffney regarding the donation of a painting that his wife painted for the town.*

4. **Consider minutes of previous meetings**

- a. Town Council Minutes 9/12/19
- b. 9/12/19 Regulatory Review Committee Minutes
- c. 9/12/19 Infrastructure & Property Committee Minutes
- d. 10/30/14 Town Council Minutes
- e. 11/13/14 Town Council Minutes
- f. 12/4/14 Town Council Minutes
- g. 12/16/14 Town Council Minutes
- h. 12/30/14 Town Council Minutes
- i. 1/29/15 Town Council Minutes
- j. 2/12/15 Town Council Minutes
- k. 2/26/15 Town Council Minutes
- l. 3/12/15 Town Council Minutes
- m. 3/18/15 Town Council Minutes
- n. 3/26/15 Town Council Minutes

*Councilor Gauvin moved and Councilor Carmichael seconded to approve the above listed minutes. **Motion Passed 6-0***

5. **Receive and Review Correspondence**

- a. Downeast Transportation Ridership Report – August 2019 – *Noted.*
- b. H.O.M.E. Inc. – Letter of Thanks – *Noted.*
- c. Bucksport YMCA Current Operations Report – *Noted.*
- d. Letter from Gaylord Wood, Jr., JD regarding TIF's – *Noted.*

6. **Ordinances to Consider/Introduce** – *None.*

7. **Discussion Items** (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Infrastructure Committee Meeting Update – *Councilor Carmichael updated the Council on what was discussed at the Infrastructure Committee meeting. The committee listened to a presentation regarding healthcare plans for town employees. Town Manager Lessard will be*

looking into the plans further. The committee also discussed a proposal put forth by Town Manager Lessard in regards to combining the police and fire departments into one public safety department. The committee gave their approval for Town Manager Lessard to speak with other fire and police employees to receive their feedback. This topic will be brought back to the Council at the October 24th meeting.

- b. *Regulatory Review Committee Meeting Update – Mayor Stewart updated the Council on what was discussed at the Regulatory Review Committee meeting. The committee discussed a request for abatement for property tax interest. The committee favored allowing the abatement but asked Town Manager to generate a form for when various scenarios, such as illnesses or family emergencies, happen. The committee also discussed the filling of vacancies portion of the Town Charter. A resolve will be brought back pertaining to this subject at the next meeting.*
- c. *Eagle Scout Project – Zachary Erickson – Resident Zachary Erickson approached the Council in regards to his Eagle Scout project on the Silver Lake Trails. He asked the Council for their permission to remove various brush and weeds on the campground, flatten out the grounds, build a picnic table for a place to sit, and to upgrade the fire circle. Councilor Gauvin moved and Councilor Carmichael seconded to give permission to Zachary Erickson to do the above listed items for his Eagle Scout project. **Motion Passed 6-0***
- d. *Survey Results – Town Office Hours – Town Manager Lessard read a memo written by her to the Town Council regarding a proposal to change the Town Office hours from 8 – 4:30p.m. Monday through Friday to 7:30 a.m. – 5:30 p.m. Monday through Thursday. In her memo, she noted that, “Our current hours of operation do not allow the 80 % of Bucksport employed residents who work within 20 miles of the community the opportunity to do business unless they take time off from work. Opening earlier and closing later would make our hours more user-friendly for people who work. While it would not solve every issue – it would help. We routinely find people waiting for assistance when we open at 8 a.m., and as a person who is routinely here after 4:30 p.m. – I answer the phone for many who are looking for assistance after the office is closed.” Further discussion was held on this topic under Item 8A.*
- e. *Pool Committee – Town Manager Lessard stated that she had spoken with Councilor Keene, who had expressed interest in forming a pool committee that would work on gathering information on the replacement of the Tim Emery Municipal Pool. The Council gave their approval to form said committee, and encouraged residents interested in serving on the committee to contact the Town Office.*

8. **Agenda Items**

- a. *To approve Resolve 2020-16 to approve a change to Town Office business hours effective November 4, 2019 – Resident Jim Morrison stated that Town Manager Lessard explained that the busiest day in the Town Office was Mondays, but he inquired what the least busiest day was, to which Town Manager Lessard stated that it was Wednesday. Resident Paul Rabs expressed concern with the proposed hours, and stated that he worried about the message that the hours send. He also questioned what would happen with the Code Enforcement Office and Economic Development Office on Fridays if the hours were to be changed. CEO Luke*

*Chiavelli stated that he rarely has a day off, and that the new hours would not affect him. He performs inspections whenever they are needed. Councilor Gauvin added that the proposed hours would make it much easier for he and his wife to get into the Town Office to do business without taking time off from work. Councilor Gauvin moved and Councilor Carmichael seconded to approve Resolve 2020-16, adding that the change to the Town Office hours be trialed for one year, and upon completion of that year-long trial be reviewed for effectiveness. **Motion Passed 5-1 (Keene)***

- b. To approve Resolve 2020-17 to approve Pay Requisition #32 for the Sewer Treatment Plant Project – *Councilor Gauvin moved and Councilor Bissonnette seconded to approve Resolve 2020-17. **Motion Passed 6-0***
- c. To approve Resolve 2020-18 to approve acceptance of Assistance to Firefighters Grant in the amount of \$146,666.66 – *Councilor Gauvin moved and Councilor Carmichael seconded to approve Resolve 2020-18. **Motion Passed 6-0***

9. Resignations, Appointments, Assignments, and Elections

- a. Appointment of Jacob Gran As Warden for November 5, 2019 Election – *Councilor Gauvin moved and Councilor Carmichael seconded to appoint Jacob Gran as Warden for the November 5, 2019 Election. **Motion Passed 6-0***
- b. Sign Warrant for November 5, 2019 Election – *Councilor Gauvin moved and Councilor Carmichael seconded to approve and sign the Warrant for the November 5, 2019 Municipal Election. **Motion Passed 6-0***
- c. Appointment of Katlyn Howlett as Town Assessor – *Councilor Gauvin moved and Councilor Ormsby seconded to appoint Katlyn Howlett as Town Assessor for the Town of Bucksport. **Motion Passed 6-0***

10. Approval of Quit Claims, Discharges, and Deeds

- a. Sewer Lien Discharges, Map 33 Lot 5 Darrell Howard & Stephanie Howard – *Councilor Gauvin moved and Councilor Ormsby seconded to approve the sewer lien discharges for Map 33 Lot 5. **Motion Passed 6-0***

11. Town Manager Report

- a. Department Head Reports – *Noted.*

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

- a. Public Hearing – General Assistant Ordinance Appendices A-D & Appendix H

*Mayor Stewart opened the public hearing at 7:43 p.m. There being no further discussion, the public hearing was closed at 7:44 p.m. Councilor Gauvin moved and Councilor Ormsby seconded to approve the General Assistance Ordinance. **Motion Passed 6-0***

- b. Liquor License Renewal – Cali Fortune, Inc., d/b/a Bucksport House of Pizza – *Councilor Gauvin moved and Councilor Ormsby seconded to approve the liquor license renewal for Cali*

Fortune, Inc., d/b/a Bucksport House of Pizza. Motion Passed 6-0

c. Public Hearing – Fees Ordinance Amendments

Mayor Stewart opened the public hearing at 7:44 p.m. There being no further discussion, the public hearing was closed at 7:44 p.m. Councilor Carmichael moved and Councilor Gauvin seconded to approve the amendments to the Fees Ordinance. Motion Passed 6-0

d. Public Hearing – Elimination of VERSO TIF's

Mayor Stewart opened the public hearing at 7:44 p.m. After a brief explanation from Town Manager Lessard, the public hearing was closed at 7:47 p.m. Councilor Gauvin moved and Councilor Ormsby seconded to terminate the TIF agreement between the Town of Bucksport and VERSO. Motion Passed 6-0

Councilor Gauvin moved and Councilor Carmichael seconded to approve the festival license for Ghostport for the Bucksport Bay Area Chamber of Commerce. Motion Passed 6-0

13. Discussion of Items Not on the Agenda for Council and Public

Mayor Stewart stated that he would like to see a more detailed description of what the \$3 million bond issue that's being voted on in November will be used for.

Councilor Carmichael questioned what the next step for the solar array would be. This item will be discussed at the next Infrastructure Committee meeting.

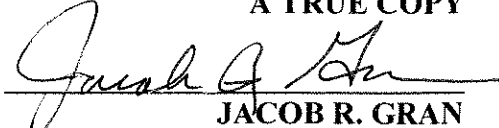
14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings

Infrastructure Committee Meeting – October 24, 2019 – 6:00 p.m.

15. Adjournment

Councilor Ormsby moved and Councilor Bissonnette seconded to adjourn the meeting at 7:51 p.m. Motion Passed 6-0

BUCKSPORT TOWN COUNCIL
A TRUE COPY

ATTEST: 
JACOB R. GRAN
BUCKSPORT TOWN CLERK

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**REGULATORY REVIEW COMMITTEE MEETING
5:30 P.M., THURSDAY, OCTOBER 10, 2019
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

MINUTES

1. **Call meeting to order** – *The meeting was called to order at 5:40 p.m. by Mayor Peter Stewart who was standing in for Chairman Eastman.*
2. **Roll call** – *Members present: Peter Stewart, Dan Ormsby. Members absent: Mark Eastman. Also attending, Paul Bissonnette, Robert Carmichael, Jr.*
3. **Request for abatement of property tax interest** – *The Town Manager presented a request by resident Jane Cirillo that interest paid on her properties since a payment arrangement was made due to her illness be applied to principal. Ms. Cirillo had been in a long term arrangement begun back when a former town manager was in office and serious illness had caused her to be behind on taxes. The Committee discussed the fact that such requests would be considered on a case-by-case basis and that the Town Manager should prepare a form that documents interest arrangements made with taxpayers so that there is a record of what has occurred. It was the consensus of the Committee to allow the Town Manager to credit interest paid to principal owed for Ms. Cirillo's tax accounts.*
4. **Council Rules – continued discussion** – *Committee members and other attending Council members discussed items related to the filling of vacancies in Council terms. Those in attendance agreed that changing the number of days before an election from 60 – 90 for not filling a vacancy would eliminate the option of the appointment of someone running for office because there would be no declared candidates at that time.*

The second issue related to a process for who would be appointed to council vacancies. Councilor Ormsby advocated for a process that first 'looked back' at the last regular council election and gave the option for filling the term to the first 'runner up' in that election. In the event that he/she was not interested, then the Council process would be by nomination of Councilors.

Councilor Carmichael favored a process that was simply by nomination of Councilors and not by considering prior election results.

It was the consensus of the Committee and those present for the Town Manager to prepare two separate proposals reflecting these two options for the full Council to vote on at the next Council meeting.

5. Adjournment

Motion by Councilor Ormsby, seconded by Mayor Stewart to adjourn at 6:10 p.m. Vote 2-0.

Respectfully submitted,

*Susan Lessard
Town Manager*

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**BUCKSPORT INFRASTRUCTURE & PROPERTY COMMITTEE
MEETING**

**6:00 P.M., THURSDAY, OCTOBER 10, 2019
BUCKSPORT TOWN OFFICE**

MINUTES

1. **Call meeting to order** – *The meeting was called to order at 6 p.m. by Chairman Carmichael.*
2. **Roll Call** – *Members present: Robert Carmichael, Jr., Paul Bissonnette, Paul Gauvin*
3. **Med-A-Vision – Health Insurance presentation** – *Carl McNally, president of Med-a-Vision presented information on an alternative way to provide health coverage for employees by utilizing a high deductible plan which has lower premium costs and utilizing some of the savings to fund an HRA that covers 90% of the deductible and coinsurance costs for the employee. The Town Manager arranged the presentation to seek input from the Committee on whether this program was one that they would like to see explored further. It was the consensus of the committee that the Town Manager should arrange meetings with the employees to discuss this proposal.*
4. **Discussion of Public Safety** – *The Town Manager presented information to the Committee related to the search for a new fire chief that had started in April and the steps that had been taken since that time to determine the best way forward. The memo presented highlighted the fact that the Town's Comprehensive Plan suggested a transition to a Public Safety department rather than separate police, dispatch and fire/ems. It also discussed the fact that a successful transition to a new model could only be done if the right people were leading it – and that Chief Geagan along with Sergeant Winchester and Assistant Fire Chief Denning had both the skillsets and department respect to make it work. She requested permission to meet with police and fire personnel and bring back a recommendation at the October 24th Council meeting. Motion by Paul Gauvin, seconded by Paul Bissonnette to authorize the Town Manager to meet with police, fire/ems, and dispatch staff and bring a recommendation back to the 10/24/19 meeting. Vote 3-0.*
5. **Adjournment** – *Motion by Paul Gauvin, seconded by Paul Bissonnette to adjourn at 6:45 p.m.*

Respectfully submitted,

*Susan Lessard
Town Manager*

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**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, AUGUST 9, 2012
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

MINUTES

1. The meeting was called to order by Mayor David Keene at 7:00 p.m.
2. Members present: Michael Ormsby, Byron Vinton, David Kee, David Keene, Belle Ryder, Robert Howard, with one Council seat vacancy.
3. Consider minutes of previous meetings

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve Council meeting minutes of May 31, 2012, July 12, 2012, and July 26, 2012 as presented.

4. Receive and review correspondence and documents
 - a. Treasurer's warrants for July 2012
 - Council members received copies of Treasurer's Warrants for July 2012 and were asked to direct any questions or concerns to the Town Manager or Finance Director.
 - b. Financials for the period ending July 31, 2012
 - Council members received copies of Financials for the period ending July 31, 2012 and were asked to direct any questions or concerns to the Town Manager or Finance Director.
5. Consider resolve #R-2013-014 to authorize expenditures of \$3,388.00 from the Recreation Capital Improvement Plan for upgrades to grounds and fields.

It was motioned by Byron Vinton, seconded by Belle Ryder and unanimously voted to approve resolve #R-2013-014 to authorize expenditures of \$3,388.00 from the Recreation Capital Improvement Plan for upgrades to grounds and fields.

6. Consider resolve #R-2013-015 to award bids for gasoline and diesel purchase for the period 8/13/2012 to 6/30/2013.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to approve resolve #R-2013-015 with modification to accept contract with Webber Energy under Options A & B. Webber Energy was contracted as the low bidder for gasoline, as well as the diesel fixed option to purchase diesel fuel.

7. Consider resolve #R-2013-016 to award bids for fuel oil purchase for the period of 8/13/2012 to 6/30/2013.

It was motioned by Byron Vinton, seconded by Mike Ormsby and unanimously voted to approve resolve #R-2013-016. The contract is with Webber Energy for a fixed price-locked

price of \$3.2381.

8. Consider resolve #R-2013-017 to send to the Appointments Committee the initial review of the Town Manager.

It was motioned by Byron Vinton, seconded by Mike Ormsby and unanimously voted to approve #R-2013-017 to send to the Appointments Committee the initial review of the Town Manager.

9. Consider resolve #R-2013-018 to approve the purchase of one Toro riding lawn tractor under the Recreation Department Capital Improvement Plan (Recreation Equipment Reserve)

It was motioned by Byron Vinton, seconded by Mike Ormsby and unanimously voted to approve #R-2013-018 purchase of one Toro riding lawn tractor under the Recreation Department Capital Improvement Plan (Recreation Equipment Reserve

10. Consider resolve #R-2013-019 to approve a proposed Administrative Consent Agreement between the State of Maine Department of Environmental Protection and the Town of Bucksport.

It was motioned by Byron Vinton, seconded by Mike Ormsby and unanimously voted to approve resolve #R-2013-019 a proposed Administrative Consent Agreement between the State of Maine Department of Environmental Protection and the Town of Bucksport.

11. Consider issuing licenses and permits, if any

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve issuing Victualer License to Laurie Seekins d/b/a Waterworld.

12. Discussion items

- a. Report from the Town Manager

-Town Manager Michael Brennan reviewed the following items:

- Bangor Gas project-noting final easement plans for Station to be completed by mid-November, hoping to start construction soon after;
- 1st Atlantic Grant Enterprise-very little going on, waiting for legal options;
- Jed Prouty project-full house, have a waiting list, grand opening on September 7th at 1:00 P.M. and open house all day September 8th;
- Applied for Freedom Handicap Grant
- Maine Water contract – working on agreement
- Orland Dam – Town of Orland doing study
- State Route 46 Project – Bid request are due August 17th.
- 2012 Ship Grant – applied
- Safe School Grant – applied
- Silver Lake Project – going well, almost completed

- b. Department Reports – None available

- c. Discuss replacing the open Council seat. May enter Executive Session under Title 1, Chapter 13 Section 405 (6) (A) of the Maine Revised Statutes
 - Council Members agreed to try and find a past Council Member to fill the Council seat until Election in November
- d. Update on request for assistance from the Bucksport Area child Care Center

It was motioned by Byron Vinton, seconded by Belle Ryder and unanimously voted to take up an item not on the agenda.

It was motioned by Byron Vinton, seconded by Belle Ryder and unanimously voted to approve conditional agreement that all legal work be acceptable to all parties involved with the Project

- e. Discuss Town Council goals for the Fiscal Year 2013
 - Town Manager Michael Brennan talked about goals and asked Council members to bring any additional goals to the next Council meeting.
- f. Reschedule Sewer Committee to consider a proposed extension of the wastewater operating contract between the Town of Bucksport and Maine Water Company (Resolve #R-2013-009)
 - Sewer Committee meeting on Thursday, August 16th, 2015 at 6:00 P.M.
 - Appointments Committee meeting on Thursday, August 16th, 2015 at 5:45 P.M.
- g. Request to schedule Ordinance Committee to consider recommended amendments to Town Code, Chapter 5 Building Standards & Property Maintenance tabled in June
 - Ordinance Committee meeting on Wednesday, August 22nd, 2015 at 6:00 P.M.
- h. Request to schedule the Finance Committee to reconsider the request from the Town of Orland in the amount of \$3,800 in financial assistance for the NOAA Orland Dam Study
 - Finance Committee meeting on Tuesday, August 14th, 2015 at 6:00 P.M.
- i. Appointments Committee meeting in Executive Session on Friday, August 10th at 6:00 P.M.
- j. Economic Development Report
 - Economic Development Director David Milan indicated that the Bucksport Bay Area Chamber of Commerce was not successful in getting a Navy Ship for the Bay Festival. Therefore, David Milan is requesting permission to make a formal request to Senator Susan Collins Office.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to take up an item not on the agenda.

It was motioned by Belle Ryder, seconded by Robert Howard and unanimously voted to grant permission to David Milan, EDD to contact Senator Collins Office to request assistance in obtaining a Navy Ship for the Bucksport Bay Festival.

13. Adjournment

It was motioned by Robert Howard, seconded by David Kee and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:35 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, AUGUST 30, 2012
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

MINUTES

1. Meeting was called to order by Mayor David Keene at 7:00 P.M.
2. Consider resolve #R-2013-020 to name Joel Wardwell as interim Town Council Member to fill an open seat.

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve R-2013-020 to nominate Joel Wardwell as interim Council Member.

3. Members Present: Michael Ormsby, Byron Vinton, David Kee, David Keene, Belle Ryder, Robert Howard and Joel Wardwell.
4. Consider minutes of previous meetings.

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve Town Council meeting minutes of April 26, 2012 and May 3, 2012 as presented.

5. Receive and review correspondence - None
6. Consider Resolve #R-2013-021 to approve a donation in the amount of \$3,800 to the Town of Orland for the Orland Dam and River Impoundment Study.

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-21.

Vote In Favor: None

Opposed: Michael Ormsby, Byron Vinton, David Kee, David Keene, Joel Wardwell, Belle Ryder and Robert Howard.

Vote Failed 0 - 7.

7. Consider Resolve #R-2013-022 to approve policy changes and updates for the Bucksport Ambulance Service.

-Town Manager, Michael Brennan reviewed a series of policy changes including staffing, scheduling and pay structure.

-Fire Chief Craig Bowden spoke graciously regarding this subject. He explained that this new system works and before these new proposed changes, 60% of shifts were always open. Chief Bowden asked for consideration with the proposed changes, and as employees have bought into it in good faith, the system works and requesting back-pay starting July 1, 2012.

It was motioned by David Kee, seconded by Robert Howard and unanimously voted to table Resolve #R-2013-022 until next Town Council meeting to give Council Members an opportunity to review proposed policy changes.

8. Consider Resolve #R-2013-023 to introduce amendments to Town Code, Chapter 4 and Chapter 5 Building Standards & Property Maintenance.

-Mayor Keene asked, no matter what your building, your need to hire a third party to do an inspection?

-Jeff Hammond, Code Enforcement Officer indicated that the State has mandated all new homes being build require a third party inspection for all communities with population greater than 4000. Additional buildings can be inspected by Code Enforcement Officer. These building codes are recognized nationally. Jeff also commented in order to conduct any inspection whether CEO or third party inspector, you need to be State certified.

It was motioned by Mike Ormsby, seconded by Belle Ryder and unanimously voted to approve Resolve #R-2013-23.

9. Consider Resolve #R-2013-024 to award the contract for engineering services for Route 46 Reconstruction.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-024 with amendment to approve Millett Associates.

10. Consider Resolve #R-2013-025 to authorize expenditures from the Recreation Capital Improvement Reserve for upgrades to grounds and fields.

It was motioned by Byron Vinton, seconded by Mike Ormsby and unanimously voted to approve Resolve #R-2013-025 to authorize expenditures from the Recreation Capital Improvement Reserve for upgrades to grounds and fields.

11. Consider Resolve #R-2013-026 to authorize expenditures from the Town Office Capital Improvement Equipment Reserve for technology upgrades in the Assessors' office.

It was motioned by Byron Vinton, seconded by Mike Ormsby and unanimously voted to approve Resolve #R-2013-026 to authorize expenditures from the Town Office Capital Improvement Equipment Reserve for technology upgrades in the Assessors' office.

12. Consider Resolve #R-2013-027 to release property located at 788 Route 46, Bucksport, ME in connection with a Rehabilitation Grant Selling Agreement.

It was motioned by Byron Vinton, seconded by Joel Wardwell and unanimously voted to approve Resolve #R-2013-027 to release property located at 788 Route 46, Bucksport, ME in connection with a Rehabilitation Grant Selling Agreement.

13. Consider Resolve #R-2013-028 to authorize grant funded expenditures of \$3,717.25 for the purchase of equipment for the Police Department.

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-028 to authorize grant funded expenditures of \$3,717.25 for the purchase of equipment for the Police Department.

14. Consider issuing licenses and permits, if any.

No licenses or permits to be considered.

15. Discussion items.

- a. Update on Fuel Bid prices
-Town Manager Michael Brennan reviewed the updated fuel bid prices and the Town Council decided to take no action.
- b. Discuss Town Council goals for the Fiscal Year 2013
-Town Manager Michael Brennan provided the Town Council with a list of goals for the period 8-1-2012 through 6-30-2013 and Town Council reviewed the list adding no additional goals at this time.
- c. Update on Town Dock Piling Paint
-Town Manager Michael Brennan reported a letter has been sent, but no reply to date.
- d. Update on Sewer Committee to consider a proposed extension of the wastewater operating contract between the Town of Bucksport and Maine Water Company (Resolve #R-2013-009)
-Town Manager, Michael Brennan indicated that the Town is still reviewing the propose extension of the Wastewater operating contract, in the meantime the Town is still on its existing contract.
- e. Update on Investment Policy from Finance Committee
-Town Manager Michael Brennan reported that the Town has always invested in CD's in the past, and looking at ways to increase funds.

-The Finance Committee is scheduled to meet again on September 12, 2012 at 6:00 p.m.
- f. Discuss recommended changes to Town code parking ordinance.
-Chief Police Sean Geagan discovered some word changes that need to be clarified in Chapter 12 Traffic and Safety and recommended that the Ordinance Committee take a look into updating this section of the Ordinance.

It was motioned by Robert Howard, seconded by Mike Ormsby and unanimously voted to send this matter to the Ordinance Committee.

-The Ordinance Committee is scheduled to meet on September 12, 2012 at 6:00 p.m.

- g. Discuss next step to be taken regarding disposition of tax acquired property. (This is a continuation of action taken at the April 12, 2012 Council meeting and tabled at the July 26 meeting pending a possible sale.)
-This matter was tabled until the next Council meeting as the property has been sold and closing date is scheduled for Tuesday, September 5, 2012.
- h. Discuss purchase of a new fire truck including placing an ordinance on the November ballot.

It was motioned by Robert Howard, seconded by Belle Ryder and unanimously voted to take-up an item not on the agenda.

It was motioned by Joel Wardwell, seconded by Robert Howard and unanimously voted to place this item on the November ballot with a stipulation that the purchase is not to exceed an amount of \$285,000.

- i. Belle Ryder thanked the Council for having her fill an unexpired seat, but indicated that she will not be running for a Council seat. She has other obligations and don't feel she has the time and commitment it takes
-Council Members thanked Belle for her services, was sorry to hear she was not running for Town Council, but understood and wished her well.
- j. Byron Vinton, representing the Bucksport Bay Healthy Community Coalition, spoke on the anti-bulling project at the school where as by signing a bulletin board you are pledging against bulling. The Healthy Community Coalition would like the Town Council's support and have permission to place a bulletin board at the Town Office for the public to sign pledging against bulling. The cost of the bulletin board is \$55, and to contact Mary Jane Bush for further details.
-All Town Council members were in agreement to support and place the Bulling Bulletin Board Pledge at the Town Office.
- k. Discuss proposals for the use of Wilson Hall may enter Executive Session under Title 1, Chapter 13 Section 405 (6) © of the Maine Revised Statutes

It was motioned by Mayor Keene, seconded by Robert Howard and unanimously voted to move into Executive Session at 9:30 P.M.to discuss Wilson Hall.

It was motioned by Robert Howard, seconded by Belle Ryder and unanimously voted to come out of Executive Session at 9:55 P.M.

- 16. Consider a vote to enter Executive Session for the purpose of discussing matters related to personnel pursuant to Title 1, Chapter 13 Section 405 (6) (A)

It was motioned by Robert Howard, seconded by Belle Ryder and unanimously voted to move into Executive Session at 9:55 P.M.

It was motioned by Byron Vinton, seconded by Joel Wardwell and unanimously voted to come out of Executive Session at 10:15 P.M.

17. Adjournment

It was motioned by Byron Vinton, seconded by Joel Wardwell and unanimously voted that the meeting be adjourned.

Meeting adjourned at 10:15 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

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**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, OCTOBER 11, 2012
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

MINUTES

1. The meeting was called to order by Mayor David Keene at 7:00 P.M.
2. Members Present: Byron Vinton, David Kee, David Keene, Belle Ryder, Robert Howard;
Members Absent: Michael Ormsby, Joel Wardwell
3. Consider minutes of previous meetings
-No minutes to be considered
4. Receive and review correspondence and document
 - a. Treasurer's Warrants for September 2012
-Council members received copies of Treasurer's Warrants for September 2012 and were asked to direct any questions or concerns to the Town Manager or Finance Director.
 - b. Financials for the period ending September 30, 2012
-Council members received copies of Financials for the period ending September 30, 2012 and were asked to direct any questions or concerns to the Town Manager or Finance Director.
 - c. Council members received a letter from the Duck Cove Community Club.
-Dave Milan, Economic Development Director reported that he has inquired with different agencies for bids on the construction. The construction does not need to be extensive, looking to replace sills with granite. The building is setting on post and stone foundation. Also, if the Town does not use Federal or State funds (such as a grant), the town would not have to get permission from historic preservation to seek approval for the project. Joel Wardwell will look at the project and submit a bid.
5. Consider Resolve #R-2013-040 to proclaim October 14th through October 20th Childhood Cancer Awareness Week in Bucksport.

It was motioned by David Kee, seconded by Robert Howard and unanimously voted to approve Resolve #R-2013-040 to proclaim October 14th through October 20th Childhood Cancer Awareness Week in Bucksport.
6. Consider Resolve #R-2013-041 to approve expenditures from the Recreation Facilities Capital Improvement Fund in the amount of \$1,466.88 for the Reggie Ginn Field Storage Building.

It was motioned by Robert Howard, seconded by Belle Ryder and unanimously voted to

approve Resolve #R-2013-041 to approve expenditures from the Recreation Facilities Capital Improvement Fund in the amount of \$1,466.88 for the Reggie Ginn Field Storage Building.

7. Consider Resolve #R-2013-042 to schedule the Finance Committee to discuss updates on the extension of natural gas lines.

-David Milan indicated that he had no new information on this matter, and still working on reaching an agreement for the extension.

-Councilor David Kee reflected that this matter needs to be pursued further for additional information.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to table Resolve #R-2013-042 until more information from Bangor Gas is available.

8. Consider Resolve #R-2013-043 authorizing the Finance Director to write off uncollected ambulance charges for the period April 1, 2011 through December 31, 2011.

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-043 authorizing the Finance Director to write off uncollected ambulance charges for the period April 1, 2011 through December 31, 2011.

9. Consider Resolve #R-2013-044 taking action on tax acquired property located at 52 Central Street, Bucksport.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to table Resolve #R-2013-044 until the next Council meeting.

10. Request from Dick Campbell, a citizen, to address council.

Dick Campbell was unable to attend the meeting.

11. Consider issuing licenses and permits, if any.

It was motioned by Byron Vinton, seconded by Belle Ryder and unanimously voted to approve issuing Victualer License to Shannon Ellsworth, d/b/a Garnished Custom Cakes & Baking.

It was motioned by Robert Howard, seconded by Belle Ryder and unanimously voted to approve issuing a Miscellaneous License to Beverly Snow Palmer, f/b/o Bucksport Bay Area Chamber of Commerce/Ghostport.

12. Report from the Town Manager.

TOWN MANAGER'S REPORT

OCTOBER 2012

Bangor Gas Extension: Negotiations with Bangor Gas have temporarily stalled. The council decided to postpone work on the natural gas line until the spring in order to work out the remaining issues. I am attempting to confirm potential dates Bangor Gas can meet with the Finance Committee. John Kunz of Bangor Gas is supposed to get to me with some dates for a meeting. Once these details can be resolved, and we can come to terms on the CIAC and possible TIF, we should be able to develop an agreement for council approval.

On October 12, Dave Milan and I are to meet with the PUC, the Public Advocates office, and representatives from the Governor's office to discuss Bangor Gas and what options are available to the Town. In discussions last week, we believe that Bangor Gas is required to provide supporting documentation that they use to determine their costs and revenue that are used to calculate the CIAC.

Jim Boothby has been notified that there will not be gas available this season. He is making the necessary adjustments. The school was included when the Town sought bids on \$2 fuel oil. This has been done in previous years and should save both the RSU and the Town on the cost of fuel.

MDOT New Freedom Handicapped Access Grant: Nothing to update. The State is still waiting on Federal funding. Depending upon funding and timing, the crosswalk near Hannaford's may be delayed. There is concern over the location. MDOT would like to relocate the crosswalk. This would add some expense and a potential delay.

Maine Water request for tax exemption: Nothing to update. The Town Assessor is in the process of updating valuations of Maine Water land and equipment. Once this is completed, we can determine the new valuation and prepare a new tax exemption agreement reflecting new values.

Maine Water Contract for Wastewater services: New contract approved on 9/27/12. Maine Water and the Town are looking for opportunities to reduce costs through purchase of chemicals and other supplies. These savings will likely not be demonstrated until the spring.

Route 46 work: Engineering work is underway. A letter was sent to all residents along the proposed reconstruction route explaining what will be happening and how it may or may not impact those on Route 46. Once a preliminary design is done, we will schedule a public hearing for initial review. Any changes will be incorporated into a final design and a second public hearing will be scheduled. We should begin right-of-way negotiations as soon as the preliminary design is ready.

2010 SHIP Grant: Working with Bernstein & Shur on this issue. Attorneys have all the latest information, including the letter given to the council on September 27, 2012.

2012 SHIP Grant: No change. Grant application submitted on August 3. Awaiting word now on the outcome.

Silver Lake Project: Work is proceeding on this project. All paving should be completed this fall. Work will continue weather permitting.

Home to School (Safe Schools Routes) Grant: Nothing to update. Grant application submitted on August 3. At the same time, we applied for the Federal Transportation Enhancement Program as an alternative funding source for this project. We are awaiting word now on the outcome of the application. In talking with MDOT, it appears many of these types of grants are going to be rolled together and funding reduced. This will make it tougher to secure these funds.

Mission and visioning work: Department heads are continuing to work on clarifying the Mission and Vision for the Town. This is preparation for the review of the Comprehensive Plan next year, and should reflect long term planning including Capital Improvement Projects. Once we have completed this work, we will bring it before the council for review.

Wilson Hall: Potential developer is working on plans for a formal proposal. The developer has requested access to the facility to determine if it is feasible to save the existing structure. That is the developer preference however, they are waiting on word from their architect on the structural integrity of the building.

Annual Report: All departments have submitted their respective reports for the Annual Town Report. Those are being reviewed and compiled. The report should be ready to go to the printers by the end of October.

Jewett School Parking Lot Lighting: A light is to be installed by Central Maine Power. It should be in before the election.

13. Discussion items

- a. Department Reports
 - Council members received copies of Departmental Reports and were asked to direct any questions or concerns to the Town Manager or Department Heads.
- b. Update on upgrades from Primary to Secondary Treatment
 - The Sewer Committee met and received an update from Oliver Associates. They are working on the design phase. The Town is researching possibilities for funding opportunities through USDA.
- c. Consider publishing a newsletter to update the citizens on Bangor Gas and other issues facing the Town.
 - The Council decided to publish a newsletter after the November Election.
- d. 2013 health insurance renewal
 - The Council had a brief discussion with regards to renewing health insurance by

December, but due to the fact that contractual employees contracts does not expire until end of June, the Town would negotiate contracts at that time and what is decided for contractual employees, hourly employees would receive the same insurance benefits.

- e. Comprehensive Planning process
 - Town Manager, Michael Brennan explained that the Comprehensive Plan expires in 2013 and the Council needs to decide how they want to proceed.
 - The Council recommends forming a committee to undertake the comprehensive planning process.
- f. Bucksport Bay Healthy Communities
 - BBHCC will holds its 1st annual meeting on October 23, 2012 at 5:30 P.M. at the Jewett School.
- g. Town Manager Michael Brennan informed the Council that Dr. Thomas Gaffney was awarded by Channel 2's program the "To Those Who Care" award.
- h. Councilor Robert Howard indicated that the Town Charter is due for housekeeping and recommend it be an item on the next council meeting agenda.
- i. It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to take up an item not on the agenda.

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to send Town Manager, Michael Brennan's 6 month review/progress to the Appointments Committee.

The Appointments Committee is scheduled to meet on Wednesday, October 17, 2012 at 6:00 p.m.

- j. The subject of "Candidates night" was brought up.
The Bucksport Bay Area Chamber of Commerce used to host the "Candidates Night" and Mayor Keene asked the Council Members if they would continue the tradition as a number of Candidates were running for seats both State and Local, but the Council declined.
- k. Councilor David Kee made note that on October 18, 2012 at 6:30 P.M. at the Alamo, a presentation on the art object will be discussed.
- l. Councilor David Kee also made note that on October 16, 2012 at 5:30 P.M. in the Town Council Chambers, the Economic Development Committee will have a presentation on the art object.

- m. Town Manager, Michael Brennan indicated that on October 24, 2012 from 6:00 P.M. to 9:00 P.M. at the Performing Arts Center at the Bucksport Middle School the RSU#25 will be reviewing the Strategic Plan, and look at the progress since the RSU#25 was organized.
- n. There will be a 125 Year Celebration of the Buck Memorial Library on October 17, 2012 at 3:00 P.M. at the Library.

14. Adjournment.

It was motioned by Robert Howard, seconded by Belle Ryder and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Kathy L. Downes
Council Secretary

4g

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, OCTOBER 25, 2012
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

MINUTES

1. The meeting was called to order by Mayor David Keene at 7:00 p.m.
2. Members present: Michael Ormsby, Byron Vinton, David Kee, David Keene, Belle Ryder and Robert Howard. Member Absent: Joel Wardwell.
3. Consider minutes of previous meetings.
 - No minutes to be considered.
4. Receive and review correspondence and documents.
 - a. Downeast Horizons
 - Town Manager, Michael Brennan received letter from Downeast Horizons requesting immediate funding. Town Manager will send a letter explaining how to request funding from the Town.
 - b. Contact previous members regarding Comprehensive Plan
 - Town Manager, Michael Brennan provided a list of previous members that worked on the last Comprehensive Plan, as requested by the Council.
 - It was Council consensus to contact these members to see if they were interested in working on the new Comprehensive Plan.
5. Consider Resolve #R-2013-044 taking action on tax acquired property located at 52 Central Street, Bucksport.
 - Town Manager, Michael Brennan indicated that the 2010 property taxes are paid, but still owes over \$3,000.00 on sewer account. This is an ongoing issue, was told by the resident that a church was gone to take care of this bill, but have received no funds to date.
 - Councilor Byron Vinton agreed it has been an ongoing issue for a long time. Now that the 2010 property taxes are paid, this property is no longer in default and sees no need to send this to the Finance Committee at this time.
 - Councilor David Kee has spoken with the resident several times, even today and suggested seeking financial advice. Councilor Kee even suggested Pine Tree Legal.
 - Mayor David Keene feels it's a complicated issue because of other heirs involved and suggested sending a letter to all the heirs asking for their involvement.
 - Councilor Michael Ormsby agreed the resident needs to meet with a financial advisor, but don't know what to believe from the resident.
 - Mayor David Keene suggested sending the letter certified to all heirs, bring a financial advisor and set a deadline of November 15th for a response.

-Councilor David Kee agreed the other heirs need to be protected of their interest in the property. Councilor Kee will also contact Pine Tree Legal.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to table Resolve #R-2013-044 until November 29th, 2012 Town Council meeting.

6. Consider Resolve #R-2013-045 to approve the transfer of funds from the Transfer Station Reserve to the Health & Sanitation Solid Waste Building Maintenance Fund for repairs to the Transfer Station.

It was motioned by Byron Vinton, seconded by Belle Ryder and unanimously voted to approve Resolve #R-2013-045 leaving a balance in the Solid Waste Building Maintenance in the amount of \$44,265.62.

7. Consider Resolve #R-2013-046 to organize an ad hoc committee to review the Town Charter.

It was motioned by Byron Vinton, seconded by David Kee and unanimously voted to approve Resolve #R-2013-046 with the amendment that this matter go to the Ordinance Committee for review after the Election.

8. Consider Resolve #R-2013-047 to schedule a public hearing to consider an ordinance to amend the General Assistance program for the Town of Bucksport.

It was motioned by Byron Vinton, seconded by Robert Howard, and unanimously voted to approve Resolve #R-2013-047 to schedule a public hearing to consider an ordinance to amend the General Assistance program for the Town of Bucksport.

9. Consider Resolve #R-2013-048 to support efforts by the community to bring a sculpture to Bucksport sponsored by the Schoodic International Sculpture Symposium.

It was motioned by Byron Vinton, seconded by Belle Ryder and unanimously voted to approve Resolve #R-2013-048 to support efforts by the community to bring a sculpture to Bucksport sponsored by the Schoodic International Sculpture Symposium, and that this matter be sent back to the Economic Development Committee to establish a sub-committee that will oversee this project.

10. Consider Resolve #R-2013-049 to publish a newsletter to update citizens on Bangor Gas and other major issues facing the Town.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-049 to publish a newsletter to update citizens on Bangor Gas and other major issues facing the Town.

11. Consider Resolve #R-2013-050 to approve expenditures from the TIF reserves to fund a Business Resource Guide.

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-050 to approve expenditures from the TIF reserves to fund a Business Resource Guide.

12. Consider Resolve #R-2013-051 to approve the Small Harbor Improvement Program Project Agreement between the State of Maine, Department of Transportation and the Town of Bucksport.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-051 to approve the Small Harbor Improvement Program Project Agreement between the State of Maine, Department of Transportation and the Town of Bucksport.

13. Consider Resolve #R-2013-052 to approve recommendations of the Appointments Committee concerning the Employment Contract with the Town Manager.

It was motioned by Belle Ryder, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-052 to approve recommendations of the Appointments Committee concerning the Employment Contract with the Town Manager.

14. Consider issuing licenses and permits, if any.

No permits or licenses to be issued.

15. Discussion items

- a. Sewer commitment
-Town Council members signed the quarterly sewer commitment.
- b. Senior Center Hire
-Town Manager, Michael Brennan indicated that the Senior Center Board interviewed three candidates and waiting on the background checks.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to take up two (2) items not on the agenda.

It was motioned by Belle Ryder, seconded by David Kee and unanimously voted to appoint Kathy L. Downes as Election Warden for the November 6th Annual Election.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to approve Municipal Warrant for the November 6th Election.

Councilor David Kee said that the Maine Judicial Supreme Court will be at the Bucksport High School for the first time, "historic moment", tomorrow, at 8:30 A.M.

in the Gymnasium to present three (3) cases in front of the students, and the students get to participate. Public is welcome.

16. Adjournment

It was motioned by Robert Howard, seconded by Belle Ryder and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

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**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, NOVEMBER 8, 2012
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

MINUTES

1. Meeting was called to order by Mayor David Keene at 7:00 P.M.

2. Swearing in of newly new Town Council member.

Town Clerk, Kathy L. Downes swore in new Town Council Member Frank Dunbar.

3. Members Present: Byron Vinton, David Kee, David Keene, Frank Dunbar and Belle Ryder. Members Absent: Michael Ormsby and Robert Howard

4. Consider minutes of previous meetings

-No minutes to consider.

5. Receive and review correspondence and documents

a. Treasurer's Warrants for October 2012

-Council members received copies of Treasurer's Warrants for month of October 2012 and were asked to direct any questions or concerns to the Town Manager or Finance Director.

b. Financials for the period ending October 31, 2012

-Council members received copies of Financials for the period ending October 31, 2012 and were asked to direct any questions or concerns to the Town Manager or Finance Director.

c. Other

-No other correspondence.

6. Reschedule Public Hearing to amend the General Assistance program for the Town of Bucksport.

The Council rescheduled the Public Hearing of the amendment to the General Assistance program to November 29, 2012.

7. Consider resolve #R-2013-053 to schedule a Public Hearing to review preliminary designs and receive comment on proposed changes to Route 46.

-Councilor Byron Vinton suggested posting the design in the Main Lobby of the Municipal Office, and also have copies for citizens.

It was motioned by Byron Vinton, seconded by David Kee and unanimously voted to approve resolve #R-2013-053 to schedule a Public hearing to review preliminary designs and receive comment on proposed changes to Route 46.

8. Consider resolve #R-2013-054 to schedule the Ordinance Committee to review the Town Charter.

- Citizen Chris Johnson, inquired about what it is that the Council is reviewing.
- The Council noted that all aspects of the Charter will be reviewed.
- Councilor David Kee added that Committee meetings are open to the public and attendance is encouraged.
- Councilor Byron Vinton brought up that a request was made by Councilor Robert Howard at the last Council meeting stating that the Charter needs general review, clarification and housekeeping.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to approve resolve #R-2013-054 to schedule the Ordinance Committee to review the Town Charter.

9. Consider issuing licenses and permits, if any

No licenses or permits to be considered.

10. Report from Town Manager

TOWN MANAGER'S REPORT NOVEMBER 2012

2010 SHIP Grant: Nothing to update. Continuing to work with Bernstein & Shur on this issue. Attorneys the latest information, including the letter given to the council on September 27, 2012.

2012 SHIP Grant: Grant accepted by the Council. Once the agreement is signed by the state and returned to Bucksport, we can begin the work. State permitting will be completed by Pine Tree Engineering. Any local permitting will be done by the Town. The three new floats will be constructed over the winter by the Public Works crew.

Annual Report: Nearing completion. It should be ready for the printers in the coming days.

Bangor Gas Extension: We continue to work with the Advocates Office and the PUC to move the issue forward. On November 13, Dave Milan and I will travel to meet with the Advocate to discuss our options.

Downtown Redevelopment CDBG Enterprise Grant: The project is moving forward. Nothing new to report.

First Atlantic Nursing Home: Nothing new to report.

Federal Street Parking: This issue has returned on several fronts. As indicated on the agenda, The Catholic Church is concerned about the movement of the No Parking sign. The sign was in the wrong location. Now that it is moved to the proper location, it is limiting the parking in front of the Church Rectory.

The original issue that was brought before the Council has also returned. In recent days, I have spoken with Kathie Coleman as well as her neighbor. They are at the heart of the issue. I explained to Miss Coleman that the Town would enforce all parking ordinances, but the Town was not prepared to limit parking on the street.

Within the packet is a picture taken by Miss Coleman illustrating her concerns. I am unsure what the issue is, as there seems nothing particularly wrong in the picture. I believe she is going to request that parking be limited and not allowed on the street near her house. I again explained to her, that the Town would enforce the code; however, nothing seemed to justify the elimination of parking on Federal Street.

One issue we may have is that the code itself creates conflicts. Section 12-503 indicates that parking is legal on the Northerly side of Franklin Street. However, Section 12-507 indicates that no person may “stop, stand, or park a vehicle.... within ten (10) feet of any entrance.” This would require that no vehicle could be parked within 10 feet of either side of a driveway. There would need to be a minimum of 20 feet, plus the distance for any vehicle between driveways for parking to be allowed. While we have not measured the distance between driveways, it does not appear to be great enough to allow any vehicles. This has not been pointed out to any party.

I expect the Church, Miss Coleman, and her neighbor at the Council meeting.

Home to School (Safe Schools Routes) Grant: Still no word on this grant. Grant application submitted on August 3.

MDOT New Freedom Handicapped Access Grant: No updates to report. We are still awaiting word from the State on when this work will get done. The State is waiting on Federal funding.

Maine Water request for tax exemption: Nothing to update. Just as in October, the Town Assessor is in the process of updating valuations of Maine Water land and

equipment. Once this is completed, we can determine the new valuation and prepare a new tax exemption agreement reflecting new values.

Mission and Visioning work: The Department heads continue to move forward on this as time allows. Hope to have something for the Council soon. This will coincide with the Comprehensive Plan review in 2013.

Public Infrastructure CDBG – Water Tank: Work continues on the new water tank. On November 7, MDoT was in Bucksport for a site visit.

Route 46 work: Engineering work continues. Letters have been sent to those that may be impacted by any Right-Of-Way needs for the relocation and construction. It is time to schedule a Public Hearing to present the preliminary design work. We have also scheduled a meeting with property owners who will most be impacted by physical changes in the roadway. The Assessor has developed cost estimates for Right of Way land purchases that may be required from these land owners. Following the public hearing and negotiations with land owners, any changes will be incorporated into a final design and a second public hearing will be scheduled.

SASH Program: Work continues with the potential pilot project. There is a meeting scheduled for November 15, at 6:00 PM to discuss how to move this project forward. The four operators of the four housing communities have been invited to gather input, and measure interest in participating in such a project. This meeting will take place at the Town Hall.

Silver Lake Project: The majority of the work for this project is complete. The Public works crew did a fantastic job. All that remains is a bit of work at the launch itself. That will likely wait until the spring

11. Discussion items

- a. Department Reports
 - Council Members received copies of Departmental Reports and were asked to direct any questions or concerns to the Town Manager or Department Heads.
- b. Federal Street Parking
 - a. Request to address the Council over parking concerns near the Rectory of the Catholic Church
 - The Council noted that the Committee met regarding this issue. A suggestion was made to move parking signs around to still allow three (3) spots for parking at the Rectory.
 - Councilor Byron Vinton asked if there would be any issues with disabilities or handicap parking.

- Councilor Belle Ryder noted that it would be a good idea for someone to diagram the entire parking arrangement on Federal Street so it could be used as a visual aid when making decisions regarding the issue.

- Town Manager Michael Brennan noted that he would have a diagram available at the next Council meeting.

b. Continued concerns over parking and driveway access

- This matter was in general discussion regarding Federal Street parking issues.

c. Update on newsletter to update the citizens on Bangor Gas and other issues facing the Town

- Town Manager, Michael Brennan noted that the four-page insert would cost \$800, and the goal is to have the Newsletter published before Christmas.

- Council Members inquired about a natural gas farm tank?

- Economic Development Director, David Milan said it is not feasible. The cost to run a farm tank is approximately \$90,000/year.

- Councilor David Kee suggested having a conversation with Presque Isle Hospital on their views and report back to the Council.

- EDD, David Milan indicated that he has spoken with other communities including Madison Paper Mill.

- Mayor Keene indicated that natural gas is available and feels Bangor Gas is dragging their feet and need to be held accountable and suggest contacting our legislators for assistance.

- EDD, David Milan indicated that both Richard and Kim Rosen has been involved.

d. Update on SASH program

- Town Manager, Michael Brennan noted that the pilot SASH program is designed to serve Health Care needs in the Community, and is already in place in Vermont. The goal is to bring this program to Maine to try and keep older citizens in their homes and safe as long as possible.

12. Update on Senior Center Director position

- Town Manager, Michael Brennan indicated that the Senior Center Director position has not been filled to date.

- Town Manager, Michael Brennan reported opening seats on the Planning Board and Board of Appeals, and looking for citizen participation and anyone interested to contact the Town Clerk, Kathy Downes.

- Town Manager, Michael Brennan reminded everyone that when walking a Dog(s) on any of the Town trails, they must be on a leash. Receiving complaints of Dogs running freely and citizens, especially children, are scared even though the Dog is friendly.

-Town Manager, Michael Brennan noted Transfer Station issues with out of Town vehicles coming to the Transfer Station without a permit, and suggested developing a single use permit. We already have a contractor's permit.

-Mayor David Keene suggested putting in place a facilities ground sub-committee and take a look at how these are being maintained and make sure all Town owned property is taken care of.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to take up an item not on the agenda.

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted to approve Pole Permit for Central Maine Power Company as long as Duane Nadeau, Highway Department Director gives his approval.

Ordinance Committee meeting on Wednesday, November 28th at 6:00 P.M.

13. Adjournment

It was motioned by Belle Ryder, seconded by Byron Vinton and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:40 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, NOVEMBER 29, 2012
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

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1. Meeting was called to order by Mayor David Keene at 7:00 P.M.
2. Members Present: Byron Vinton, David Kee, David Keene, Frank Dunbar, Belle Ryder and Robert Howard. Member Absent: Michael Ormsby.
3. Consider minutes of previous meetings
-No minutes to be considered.
4. Receive and review correspondence and documents
-Town Manager, Michael Brennan Reported:
 - Received letter from Dylan Bunker, Boy Scout explaining that he will be working toward his Eagle Badge and would like to work on the Silver Lake Trails. Town Manager will invite him to a Council meeting to present his project.
 - A request for a detailed Map of parking on Federal Street was presented.
 - Preliminary Plans for Route 46 was put on the Website.
 - Councilor David Kee inquired about any complaints from Residents with Route 46 preliminary plans?.
 - Town Manager, Michael Brennan indicated that he sent letters to every resident that will be effected by the construction and has received no complaints to date.
 - Mayor David Keene said the residents on Route 46 are pleasantly surprised and happy that Route 46 is finally getting some attention.
 - Town Manager, Michael Brennan received letter from Mary Jane Bush, which will be discussed under discussion items.
5. Open Public Hearing to consider an ordinance to amend the General Assistance program for the Town of Bucksport

-Town Manager, Michael Brennan explained the State of Maine mandates the General Assistance program, and towns and cities throughout Maine follows the guidelines. Each year the program is reviewed and amended according to State adjustments.
-No public comments.
6. Close Public Hearing to consider an ordinance to amend the General Assistance program for the Town of Bucksport

Public Hearing closed.
7. Consider an Ordinance to amend the General Assistance program for the Town of Bucksport

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve amendment to the General Assistance program for the Town of Bucksport.

8. Consider Resolve #R-2013-055 to approve an agreement for Professional Engineering Services with Pine Tree Engineering related to the Bucksport Float System Expansion (2012 SHIP Grant)

It was motioned by Byron Vinton, seconded by Robert Howard and unanimously voted to approve Resolve #R-2013-055 to approve an agreement for Professional Engineering Services with Pine Tree Engineering related to the Bucksport Float System Expansion. (2012 SHIP Grant)

9. Consider Resolve #R-2013-056 to approve expenditures of \$1,000.00 to finance the installation of underground storm water lines on Central Street.

It was motioned by Byron Vinton, seconded by Robert Howard and voted to approve Resolve #R-2013-056 to approve expenditures of \$1,000.00 to finance the installation of underground storm water lines on Central Street.

Vote In Favor: Byron Vinton, David Keene, Frank Dunbar, Belle Ryder and Robert Howard.

Opposed: David Kee

Vote: Favorable 5 - 1

10. Consider Resolve #R-2013-057 to award the sale of a used 1988 GMC dump truck previously in service by the Waste Water Treatment Plant to the highest bidder

It was motioned by Byron Vinton, seconded by David Kee and unanimously voted to approve Resolve #R-2013-057 to award the sale of a used 1988 GMC dump truck previously in service by the Waste Water Treatment Plant to the highest bidder with amendment to put funds in the Waste Water Reserve Account.

11. Consider Resolve #R-2013-058 to approve expenditures not to exceed \$285,000 to fund the purchase of a new fire truck

It was motioned by Robert Howard, seconded by David Kee and voted to approve Resolve #R-2013-058 to approve expenditures not to exceed \$285,000 to fund the purchase of a new fire truck.

Vote In Favor: Byron Vinton, David Kee, David Keene, Frank Dunbar and Robert Howard.

Opposed: Belle Ryder

Vote: Favorable 5 - 1

12. Consider issuing licenses and permits, if any

-No licenses or permits to be considered.

13. Report from the Town Manager

-Town Manager, Michael Brennan indicated that Union River Boat Company has asked that they meet in closed session, plus the 2010 SHIP Grant will also be held in closed session.

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14. Discussion items

- a. Update on 2010 SHIP Grant
- b. December 27th Council meeting
(This item was discussed under Report from the Town Manager)
- c. Councilor Robert Howard has requested to change from the Waterfront Committee to being Chairperson of the Ordinance Committee. New Member Councilor Frank Dunbar has no objection to changing Committees
-Council Members has no issued with the change.
- d. Town Manager, Michael Brennan suggested going into Executive Session on the 2010 SHIP Grant at the next Town Council meeting, December 13th.
- e. It was Council consensus to only have one meeting in December, due to both Christmas and New Year's Holidays.
- f. Councilor Belle Ryder Attended meeting at the Penobscot Valley Refuse with regards to the PDRCC contract between Towns and PERC. It was discussed about \$42,000 in the Demo Debris Account and \$10,000 in the General Account, and when attempting to retrieve monies from the Demo Debris Account, it had zero balance, but the General Account still had \$10,000. Legal Counsel is looking into this matter, and in the meantime will try to get control of the \$10,000 in General Account at Key Bank. Will be attending another meeting when scheduled.
- g. Fire Chief Craig Bowden spoke of Maine Emergency donating twelve (12) life packs to the Fire Department and street value would be close to \$20,000.
- h. Mayor David Keene thanked Mary Jane Bush for her fifteen (15) years of wonderful service to the community, and for creating Bucksport Bay Healthy Coalition Committee.
- i. Mary Jane Bush spoke thanking the Council for all the years of support, along with all the volunteers, coalition committee, business staff and community leaders. Mary Jane indicated that she couldn't have been as successful without all the support and very grateful to everyone.
- j. Councilor Byron Vinton said he worked with Mary Jane Bush the last three (3) years on the BBHCC and appreciate what Mary Jane has done for the community. Byron thanked Mary Jane Bush and sad to see her step down, but know Mary Jane will still stay involved.
- k. Councilor David Kee said to Mary Jane Bush you can always run for Council seat!
- l. Mayor David Keene again thanked Mary Jane Bush on behalf of the Town and all gave Mary Jane a standing ovation.
- m. Councilor Frank Dunbar said he dislikes the big rocks blocking at the Silver Lake Road Boat Landing and felt the area should have been made larger.
- n. Economic Development Director, David Milan indicated, the challenge was difficult using Conservation monies as it was dictated how monies was spent and the Committee had to come up with an acceptable design.

- o. Mayor David Keene addressed the Federal Street parking issue and hoping this issue can be resolved with one final attempt working with all the parties that live on this street.

-Council was all in agreement with Mayor Keene and a letter will be sent to all property owners advising them of the meeting date and time.

- 15. It was motioned by Robert Howard, seconded by Bell Ryder and unanimously voted to take up items not on the agenda.

It was motioned by Mayor David Keene, seconded by Robert Howard to go into Executive Session pursuant to IMRSA Section 605 (6) 16 to discuss letter from lawyer's office of Verrill-Dana, and 2010 SHIP Grant. At 8:12 P.M.

It was motioned by Robert Howard, seconded by Belle Ryder to move out of Executive session at 8:55 P.M.

- 16. Adjournment

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:55 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, DECEMBER 13, 2012
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

MINUTES

1. The meeting was called to order at 7:00 P.M. by Mayor David Keene.
2. Members present: Michael Ormsby, Byron Vinton, David Kee, David Keene, Frank Dunbar and Robert Howard. Member absent: Belle Ryder
3. Consider minutes of the previous meetings

No minutes to be considered.
4. Receive and review correspondence and documents
 - a. Treasurer's Warrant for November 2012
-Council Members received copies of Treasurer's Warrant for the period ending November 2012 and were asked to direct any questions or concerns to the Town Manager or Finance Director.
 - b. Financials for the period ending November 30, 2012
-Council Members received copies of Financials for the period ending November 2012 and were asked to direct any questions or concerns to the Town Manager or Finance Director.
 - c. Complaint submitted to the Public Utilities Commission related to Bangor Gas
 - a. The Town Manager reviewed the status of the application with Bangor Gas noting areas of concern. A copy of the complaint is available at the Town Office, along with it on the Town Website.
 - b. Letter from Bob and Lynn White thanking the Town of Bucksport for their commitment on the new fencing, granite stairs and benches in front of the Heywood House.
5. Consider Resolve #R-2013-059 to transfer \$20.000 in funds from the TIF expense account to the Waterfront Reserve Account

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve Resolve # R-2013-059 to transfer \$20,000 in funds from the TIF expense account to the Waterfront Reserve Account.

6. Consider Resolve #R-2013-060 to approve expenditures of \$7,415.76 for the purchase of lumber to construct floating docks to extend the Town Dock.

It was motioned by Frank Dunbar, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-060 to approve expenditures of \$7,415.76 for the purchase of lumber to construct floating docks to extend the Town Dock.

7. Consider Resolve #R-2013-061 to transfer \$80,000 in funds from the General Surplus Account to the State Route 46 Highway Improvement Expense Account

It was motioned by Michael Ormsby, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-061 to transfer \$80,000 in funds from the General Surplus Account to the State Route 46 Highway Improvement Expense Account.

8. Consider Resolve #R-2013-062 to approve expenditures of \$11,231.48 for engineering services related to the reconstruction of State Route 46.

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-062 to approve expenditures of \$11,231.48 for engineering services related to the reconstruction of State Route 46.

9. Consider Resolve #R-2013-063 to authorize the transfer of \$3000.00 in funds from the General Surplus Unreserved Fund Balance Account to the Town Office Reserve Account for the purpose of scanning records and providing technology support to the Town Office.

It was motioned by David Kee, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2013-063 to authorize the transfer of \$3,000.00 in funds from the General Surplus Unreserved Fund Balance Account to the Town Office Reserve Account for the purpose of scanning records and providing technology support to the Town Office.

(Note: The Council decided to take up two (2) items scheduled for later on the agenda before going into Executive Session).)

12. Consider issuing licenses and permits, if any

It was motioned by Byron Vinton, seconded by Robert Howard and unanimously voted to approve Victualer License for George MacLeod's d/b/a MacLeod's Restaurant.

13. Report from the Town Manager

Hear from Representative Richard Campbell:

-Representative Richard Campbell indicated that he has until the end of December to put in any LD's that he plans on working on for the communities he represents, and asked the Council if there was anything they would like him to address in the next legislation

session. Representative Campbell said he will be working on Economic Development between Bucksport and Orrington especially utilizing the great assets offered by both communities such as deep water port. He will be sponsoring a bill LD#51 encouraging Economic Development on the Penobscot Basin between Bucksport and Orrington improving deep water support. Will be speaking with Representative James Gillway, Searsport Town Manager whom has lots of experience with deep water port and already has a three (3) port plan, and Representative Campbell is very interested in participating in the Plan with Searsport. Representative Gillway's plan also addresses all environmental issues. Also another plan Representative Campbell plans to work on is to enhance and encourage transportation such as rail. Representative Campbell encouraged the Council to contact him at any time with questions or concerns, and to let him know of any legislature issues the Town would like discussed as an LD bill before the end of December.

10. Consider entering Executive Session pursuant to IMRSA Section 405 (6) (C) to discuss Legal issues related to a settlement agreement with Atlantic Mechanical Inc. for work done on the Town Dock piling as part of the SHIP grant.

It was motioned by Byron Vinton, seconded by Robert Howard and unanimously voted to enter into Executive Session at 7:50 P.M.

It was motioned by Byron Vinton, seconded by Robert Howard and unanimously voted to return to Town Council meeting at 8:00 P.M.

11. Consider Resolve #R-2013-064 to approve the settlement agreement and expenditures of \$4,250.00 for painting of pilings on the Town Dock.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-064.

13. Report From the Town Manager

- a. Bangor Gas does not want to meet until after January 2013, and Town Manager has no new information to report.
- b. Bucksport Bay Healthy Coalition position will not be posted until January 2013. Looking for an individual with grant writing experience as this job will be paid for by grant funding.
- c. Penobscot Nursing Home has been taken over by the State and waiting for Court ruling before any action can be taken.
- d. Downtown CDBG
 - The new walkway from Main Street to the Bucksport Historical Society was discussed, and also the west end of the Waterfront Walkway discussion was held highlighting the following:
 - a. Some of the ground work is done for the compass sitting area
 - b. There will be a catch basin with a 2 or 4 inch line

- c. Sulfur contamination will require stripping approximately six inches of soil off the top.
- d. The challenge will be to keep leaves and grass off the grates
- e. Met with Ms. Coleman, Federal Street resident and was not able to resolve the parking issue. Very unreasonable.
-Mayor Keene said the Town has a parking ordinance in place and feels the Town has done everything possible to accommodate Ms. Coleman and don't want to drag our feet any longer and if she has any issue she should contact the Police Department and they will enforce the parking ordinance.
- f. Facade Grant
-David Milan, Economic Development Director indicated, in order to obtain a Façade Grant there would need to be a declaration of slum and blighted areas in Bucksport.
- g. Senior Citizen Director's position has been offered, but no response to date.
- h. Working on Mission Statements for each Department for the Town.
- i. Hear Representative Richard Campbell (see above)

14. Discussion items

- a. Department Reports
-Council Members received copies of Department Reports and were asked to direct any questions or concerns to Town Manager or Department Head.

-Byron Vinton noted approving the purchased of the Fire Truck at the last Council meeting, (that the citizens had already approved at the November 2012 Election), but felt a few Councilors had reservations about approving this purchase. Byron feels the Council should establish a bid policy with large CIP expense items above a certain amount be reviewed by the Town Manager, Department Head and Finance Committee before bringing it to the Council for approval. Byron also, indicated that after the bid process is completed, to contact those companies that was sent a bid package asking why they chose not to send in a bid. Just trying to make the bid process easy, and make sure bid requests are not being unreasonable.

-Byron Vinton thanked the Council for an enjoyable three years of working together.
-Mayor David Keene thanked Byron Vinton for his years of service, and good insight that he brought to the council.

-Town Manager Michael Brennan agreed of the need to work closer with the Department Heads on large purchases.

-David Kee said we have a historic moment here tonight and acknowledge Kathy L. Downes as the longest serving Town Clerk for the Town of Bucksport, and

perhaps we should have a plaque put on the Wall in the Lobby recognizing Ms. Downes for her accomplishment. Give her a hand for her dedication.

Mayor David Keene said that we will not be having another Council meeting this month and wished everybody Happy Holidays, and stay safe.

b. Update on Annual Report

-Town Manager said the Town will be extending the previous contract on printing the Annual Report with Furbush/Roberts. Will be changing the cover picture, and will include a RSU25 report in addition to the RSU25budget.

15. Adjournment

It was motioned by Frank Dunbar, seconded by Robert Howard and unanimously voted that the meeting be adjourned.

The meeting adjourned at 8:25 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary



PO Box 914, Ellsworth, ME 04605-0914
667-5796

Bucksport Shuttle Riders 2019

	Sept	YTD
Senior Center	1	24
Day Care	0	0
Health Center	4	9
Wen-Belle		0
Public Safety		0
Food Pantry	3	13
Knox Apts.	21	155
Credit Union		1
Main St	10	40
Gardner Commons	8	96
Drug Store		0
Family Medicine		0
McDonald's		0
Hannaford's	30	228
Rite-Aid	1	5
Hardware Store		4
Family Dollar	1	11
Eye Care		0
Other		0
TOTAL	79	586 as of Sept*
Taxi Transfers	0	0
Tokens	2	15

Day	Date	Driver	Cab		
Time	Pick Up At	Dropping At	Amount	Tip	
TO	Downeast Transportation Inc PO Box 914 Ellsworth ME 04805				
From	City CAB 186 Parkview Ave Bangor ME 04401				
		(Bucksport) Sept 2019			
9/4	920				
	920 34 Poverty Relief RD	Post office			100.00
	946 Post office	Hampden			
	962 61 RT1	Laundry Mat			
	956 7 2nd St	Kite Aid			
	1006 13 Buck St	Post office			
	1010 Post office	Kite Aid			
	1020 Kite Aid	Hampden			
	1025 102 HRS MKT	Congo Church			
	1035 102 HRS MKT	Edison Drive			
	1047 Kite Aid	Post office			
	1053 Post office	7 2nd St			
	1059 Hampden	13 Buck St			
	1115 Laundry Mat	61 RT1			
	1205 Hampden	34 Poverty Relief RD			
9/11	925 34 Poverty Relief RD	Banco Savings			200.00
	955 Banco Savings	Hampden			
	1000 61 RT1	Laundry Mat			
	1010 7 2nd St	Congo Church			
	1016 13 Buck St	Community Pharmacy			
	1022 Community Pharmacy	Post office			
	1028 Post office	Hampden			
	1031 Congo Church	McDonalds			
	1041 McDonalds	7 2nd St			
	1054 Hampden	13 Buck St			
Total:		Driver Over:			
Office:		Cash:			
Driver:		Cab Supplies:		Driver Short:	

Day	Date	Driver	Cab	
Time	Pick Up At	Dropping At	Amount	Tip
	1123 Laundry mat	Terry's Hardware		
	1135 Terry's Hardware	61 RTI		
	1145 Hanaford	US Cellular		
	1201 US Cellular	McDonalds		
	1211 McDonalds	34 Poverty Ridge		
9/18	930 34 Poverty Ridge	Terry's Hardware		100.00
	955 61 RTI	Laundry mat		
	959 7 2nd st	Miles Lane Trails		
	1008 13 Buck St	Post office		
	1017 Post office	Rth Aid		
(14)	1025 Rth Aid	Hanaford		
	1040 Hanaford	13 Buck St		
	1054 Terry's Hardware	Hanaford		
	1106 Miles Lane Trails	Hanaford		
	1124 Laundry mat	61 RTI		
	1143 Hanaford	Post office		
	1149 Post office	7 2nd st		
	1202 Hanaford	McDonalds		
	1217 McDonalds	34 Poverty Ridge		
9/25	950 Congo church	6 Mill St		100.00
	959 7 2nd st	Post Office		
	1002 Post office	7 2nd St		
	1005 Baxco Savings	Hanaford		
(9)	1015 13 Buck Street	Post office		
	1026 Post office	Walgreens		
	1035 Walgreens	Hanaford		
	1109 Hanaford	13 Buck St		
	1132 Hanaford	34 Poverty Ridge		
			TOTAL	400.00
Total:			Driver Over:	
Office:		Cash:		
Driver:		Cab Supplies:	Driver Short:	



BUCKSPORT YMCA HOLIDAY SESSION

Session runs from October 28th-December 22nd
Registration begins October 28th · (207) 667-3086

5b

The Y: We're for youth development, healthy living and social responsibility.

.....

Bucksport YMCA Recreational Youth Basketball

Season starts 11/1, games begin 11/16

- **Pre-K and K**

This group will focus on skill building and fundamentals, there will be no games played at this level. Our format will be one practice per week throughout the season. \$15

- **Grades 1&2**

Participants at this level will practice fundamentals and enjoy an introduction to game play. Our format will be one practice per week and 3v3 half court games on the weekend with no set team rosters. Games will be played in-house in Bucksport. \$30

- **Grades 3&4**

Participants at this level will continue work on fundamental skills and begin to participate in full court 5v5 games. Format will be one practice per week with an in-house round robin each weekend. All games will be played in Bucksport. \$30

- **Grades 5&6**

Participants will continue development of basketball fundamentals, competitive strategy and positional specifics. Practice frequency will be based on volunteer coach availability, travel to regional locations for weekend games. \$30

***If your 3/4 child is interested in playing in a more competitive recreation environment, participants are welcome to register for our regional league option. This includes travel to teams in the Mid-coastal and Downeast area on weekends with varying schedules. Please call 469-3518 to learn more about this opportunity.

***Practice and game schedules will be released via e-mail to all registered participants 10/31. BMS gym is currently under construction, we appreciate your patience while we work out available gym times with BMS athletics.

Basic Tumbling

Grades K-1 Monday 5:30pm-6:30pm October 21st-November 18th (5 classes), @Jewett

Basic tumbling is used across a range of sports, even those you don't expect. The most obvious are gymnastics, acrobatics and cheerleading, but skills learned in tumbling can also assist athletes in any sport that requires balance, flexibility and body awareness! This beginner class will have participants exploring different ways to move and working through different movement concepts such as body awareness. Taught by experienced instructor Kim Swan.

Capped at 12, \$25 per participant

Beginner Gymnastics

Grades 2-4 Tuesday and Friday 5:30pm-6:30pm (12 classes) October 15th-November 22nd,
@Jewett

Our experienced instructor Kim Swam will guide students through safe technique and form in this introduction to gymnastics program. Participants will learn basic tumbling skills, low beam and parallel bar activities which will culminate in a performance for families to conclude the experience. This is a non-competitive option intended for newcomers to the sport and those with limited experience they are looking to refine. Please dress in clothing that is appropriate for inverted maneuvers and please help us keep the room sanitary by wearing socks.

Capped at 14, \$60 per participant

CO-ED Cheerleading

Participants will learn basic chants, cheers and formations. Cheerleaders will cheer at our YMCA basketball games that place on Saturdays. Practice format will be a mix of floor routine work privately with other participants with a chance to showcase new cheers publicly on the basketball sideline. 6 total classes.

Grades 1/2: Saturdays November 16th-December 21st, 8:30am-9:30am @Miles Lane School
Grades 3/4: Saturdays November 16th-December 21st, 10:00am-11:00am @Miles Lane School
Pre-K/K: Saturdays November 16th-December 21st, 11:00am-11:45am @Miles Lane School

Capped at 14, \$20 per participant for both levels

Pre-School Play Group

Tuesdays and Thursdays 11:00am-12:00pm · Jewett School Gym (Starts 9/10)

Any child who is not of school age

Here is your chance to let the kids explore a large indoor space filled with all sorts of fun PE equipment! Parents are encouraged to use the space to socialize and let their kids have supervised free-play. We will all pitch in to clean up afterwards; folks are welcome to bring a snack to share!

Free to the Community, Please register at our office

Fit Kids

Jewett School Weight Room

Age 12-15 years

Teens under the age of 16 years old will be invited to schedule three introductory weight training sessions with our staff before they are allowed to use equipment on their own. Each class will run for approximately 45 mins and cover basic lifting form, education about equipment, and developing a routine. At the end of these three classes, participants will be allowed to use the equipment without direct supervision.

\$15 includes all 3 classes, availability of instruction provided upon request

Youth Fencing

Thursdays, 6:00pm-8:00pm, On Jewett School Stage (Start November 14th-December 19th)
Grades 5 – 8, Instructor: John Krauss, Master/Coach of Down East School of Fencing
12 participant maximum

En garde! Youth are introduced to the martial art and sport of foil fencing. Swordplay has been a martial art for centuries and is today the modern sport of fencing. Fencing is fun, mentally challenging, and great exercise for youth. This introductory class in foil fencing will teach youth the basic skills of fencing: safety, basic footwork, blade work, and essential rules of play for bouting matches. All protective fencing equipment will be provided for the course.

RSU 25 \$35, Non-RSU 25 \$45

Pre-K Physical Education

Wednesdays 11:00am-Noon, Jewett School Gymnasium (Starts Wednesday 11/6)
Age 1.5-3

Research has shown that early childhood physical education is important and improves more than just physical wellness. It also assists and improves mental and emotional development in children too. Children will be taught movement concepts through locomotor movement and manipulative skill building. This will be a fun introduction to class structure and routines! Parents will be welcome to join our lesson. Taught by licensed physical education teacher Nick Tymoczko.

RSU 25 \$25, Non-RSU \$35

Mandala Coloring Class

Wednesdays Dismissal-4:00pm at Jewett Community Center (Starts Wednesday 11/6)
Grades 5-8

This is one of the most laid back classes we have to offer ☺ Participants will use a variety of coloring tools to fill-in very intricate mandalas. Class will be a quiet way to wind down the day with light music and a snack provided to participants.

RSU-25 \$15, capped at 8 participants

Holiday Session Special Events!

Community Holiday Dance

November 21st, 6:00pm-7:30pm, Jewett School Gym
Families of children in grades K-4

Come join us for our Holiday celebration! The music will be cranking and our feet will be moving. This is a casual event for kids and families to socialize to age appropriate music and group dances. Nothin' fancy! Come join the fun ☺

By donation, suggested \$5

Nerf Night #2!

Saturday December 14th, Miles Lane School Gym

1st-4th Grade: 5:00pm - 6:30pm

Eye protection, ammunition and Blasters required. Please mark your ammo for easy recognition.

Join us in the Miles Lane School gym for intense nerf action! The Y will be hosting several action packed team and individual games with our nerf blasters. Please be prepared with safety glasses and have your ammunition clearly marked with your initials. The YMCA is not responsible for lost/stolen ammunition.

\$5 per person

Holiday Craft Fair

Saturday December 7th, 9am-3pm @ 66 Bridge Street, Jewett School Bucksport

\$10 for 8'x5' space, contact Ntymoczko@defymca.org or call 469-3518 for more info/registration

Gear up for holiday shopping with our 3rd annual Holiday Craft Fair! The Jewett Community Center has been filled with over 40 local vendors and crafters of all sorts in past years! Other happenings this day include our Holiday Canned Food Drive, please bring non-perishable food items that will be delivered to Bucksport Community Concerns.

Dance Fitness

October 22nd-November 21st, 6:00pm-7:00pm Tuesdays/5:30pm-6:30pm Thursdays @Miles Lane

Dance fitness is back! Starting October 22nd and running through November 21st for our first session, \$5 drop-in fee at the door. We will not be hosting class the week of October 28th due to gym availability. Class is best described as a calorie burning dance fitness party! 6:00pm-7:00pm each Tuesday/5:30pm-6:30pm each Thursday, please dress in comfortable workout clothing and bring plenty of water! Call 469-3518 with any questions, we hope to see you there!

\$5 Drop-in @ door

More Exciting Activities

Indoor Walking Club

Wednesday, 5:00pm-6:00pm - Meet at YMCA Fitness Room

Brrrr.....those walks are starting to get a little bit chilly! Wouldn't it be nice to have a large HEATED indoor space to walk?! Now you have it. Join us on Wednesday nights for a walk indoors at the Jewett Community Center. You won't need to worry about slipping on any ice and 6 and a half laps around the halls will get you a mile.

Free to the Community

Senior Fitness

Tuesday and Friday, 9:00am-10:00am · Jewett School Gym

A group exercise program for older adults that uses simple, easy-to-learn movements that motivate individuals (Particularly those with arthritis) to stay active throughout their life.

Here are some of the changes our participants have noticed:

- More energy
- Better balance
- Increases in upper and lower body strength
- More flexibility and range of motion
- Better sleep
- More feelings of happiness
- Sense of independence

Free to the Community

Senior Aqua Aerobics

Tuesday AND Thursday 8:30am-9:30am, Ongoing Class

Program occurs off-site at our YMCA facility in Ellsworth, pre-registration required

Exercising in the water provides a total body workout that gives you cardio and strength training while having less impact on joints. The resistance of the water against your body helps strengthen and tone your muscles while providing a fun and unique environment to exercise.

Free to the Community

Senior Shopping and Adventure Trips

Where: Bangor shopping centers

When: December 14th, 9:00am-2:00pm

How: Please sign-up at the Bucksport Senior Center

Join us for a last minute Holiday shopping trip to Bangor! The van will stop anywhere the group decides they would like to go. We have room for 10 on the van so please sign-up early at the senior center. We will depart the senior center at 9am, this is also where you may pre-register for the trip. Hope to have you along!

\$5 suggested donation for gas

Updated Fitness Room

Come check out our recent upgrades and extended hours! Questions? Ask one of our helpful fitness room supervisors. We are open on school vacations but closed on major holidays.

Monday – Friday: 6AM-7PM

Saturday: 7am-NOON

\$10 per month with direct draft!

Thanksgiving Open Gym

Middle School Students 9:00am-5:00pm 11/25-11/27

Drop by the YMCA for an unstructured open gym format, wifi is available for devices. Free to the community.

Middle School After School Drop-in Program

Grades 5th-8th, Jewett School Gym

M/W/F Dismissal-4:30pm

This program is provided free of charge due to the generous support from the Town of Bucksport. Students can have full access to the Jewett gymnasium and quiet areas on the Jewett stage. Activities will include gym games, board games, video games, schoolwork support and many other relaxing activities for our local kids after a long day at school. Homework materials such as pens and paper will be provided, access to wifi is also available on-site. The program is staffed and semi-supervised by a YMCA employee, students will be held accountable to creating and maintaining a safe space for all participants. Students may sign in/out at any time.

This program requires registration and emergency contact information, Free to the community



BUCKSPORT YMCA

66 Bridge Street • Bucksport, ME 04416

ntymoczko@defymca.org • 207.469.3518

www.defymca.org/bucksport

Our Cause Defines Us

We know that lasting personal and social change comes about when we all work together. That's why at the Y, strengthening community is our cause. Every day, we work side-by-side with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

Our Strength is in Community

The Y is a nonprofit like no other. That's because in 10,000 neighborhoods across the nation, we have the presence and partnerships to not just promise, but deliver positive change. The Y is community centered. For nearly 160 years, we've been listening and responding to our communities.

6a

Option A – Amendment to Appendix B Council Rules to add sections 44 & 45

SEC. 43 Resolves for Employee or Citizen Recognitions

Any member of the Town Council following the procedures outlined by Section 13(Agenda Items) of this article may request recognition of any citizen or council agenda. Such recognition will be presented to the town manager or town clerk in the form of a written resolution. After and only upon favorable vote by the majority members of the Town Council, the Town Clerk will forward a copy of the resolution to the person or persons given the recognition.

SEC. 44 Process for filling council vacancies until next election

If for any reason a council seat is made vacant more than 90 days before a regular election the process for appointment of an interim Councilor to serve until the next regular election is held is as follows:

1. The Council shall first offer the interim seat to the candidate that was the first runner up in the most recent regular Town Council election. If he/she chooses not to serve or there were no candidates not elected, then
2. The process to elect the interim councilor will require nomination by a member of the Town Council, and majority vote by those present. In the case when there is more than one nominee, the members present will cast their ballots until one nominee is selected by the majority.

SEC.45 Swearing in of Councilors elected to fill unexpired terms

Town Councilor(s) elected to complete an unexpired term shall be sworn into office at the first Council meeting following certification of the election results in which the candidate was elected.

Appendix B Council Rules was adopted in conjunction with the Town Code on March 9, 1978, and amended on the following dates: May 9, 1991; April 24, 1992; July 11, 1996; June 26, 2003.

Updated March 16, 2004.

Amended December 9, 2010 to replace the existing Appendix B of the Bucksport Town Code for the purposes of clarifying the rules and procedures regarding how, when and where the Town Council will conduct its business, the conditions the members will follow to conduct themselves, and how and when the public will be allowed to participate as the Town Council conducts its business.

Amended June 14, 2018 to remove Charter conflicts in Sections 1, 2, 11, 17 and 39, and to amend Section 41 to replace the committee structure.

Amended May 23, 2019. Sections 2, 5, 18, 34 & 39.

Town Clerk notes: *Several scrivener errors occurred when the Bucksport Town Code was translated to an electronic format. The following errors were corrected on August 2, 2007:*

Section 15: A spelling error was corrected. "pervious" was changed to "previous".

Section 30: A spelling error was corrected. "Manger" was changed to "Manager".

Option B – Amendment to Appendix B Council Rules to add sections 44 & 45

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SEC. 44 Process for filling council vacancies until next election

If for any reason a council seat is made vacant more than 90 days before a regular election the process for appointment of an interim Councilor to serve until the next regular election is held is as follows:

1. The process to elect the interim councilor will require nomination by a member of the Town Council, and majority vote by those present. In the case when there is more than one nominee, the members present will cast their ballots until one nominee is selected by the majority.

SEC.45 Swearing in of Councilors elected to fill unexpired terms

Town Councilor(s) elected to complete an unexpired term shall be sworn into office at the first Council meeting following certification of the election results in which the candidate was elected.

Appendix B Council Rules was adopted in conjunction with the Town Code on March 9, 1978, and amended on the following dates: May 9, 1991; April 24, 1992; July 11, 1996; June 26, 2003.

Updated March 16, 2004.

Amended December 9, 2010 to replace the existing Appendix B of the Bucksport Town Code for the purposes of clarifying the rules and procedures regarding how, when and where the Town Council will conduct its business, the conditions the members will follow to conduct themselves, and how and when the public will be allowed to participate as the Town Council conducts its business.

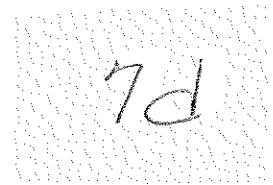
Amended June 14, 2018 to remove Charter conflicts in Sections 1, 2, 11, 17 and 39, and to amend Section 41 to replace the committee structure.

Amended May 23, 2019. Sections 2, 5, 18, 34 & 39.

Town Clerk notes: *Several scrivener errors occurred when the Bucksport Town Code was translated to an electronic format. The following errors were corrected on August 2, 2007:*

Section 15: A spelling error was corrected. "pervious" was changed to "previous".

Section 30: A spelling error was corrected. "Manger" was changed to "Manager".



Main Street Bucksport Strategic Plan

2020- 2022

Main Street Bucksport's mission is to build a more vibrant and sustainable downtown by engaging community members, local leaders, and visitors, supporting entrepreneurship, and celebrating downtown assets.

American cities and towns were built around downtowns that supported thriving local economies, were rich in character, and featured public spaces where residents and visitors gathered. The advent of malls and then online shopping meant many downtowns struggled to stay alive. In response, the Main Street model was created. Now it is a nationally proven approach to build and sustain a strong downtown the community utilizes and is proud to call their own. Main Street Bucksport is part of a network of 27 Maine communities and several thousand across the country that are utilizing the Main Street model to enhance their downtowns. Main Street Bucksport (MSB) is playing a role in the reinvention of Bucksport by focusing on downtown.

MSB formed in early October 2014 shortly after the mill closure was announced. A group of downtown business people and residents came together to explore creating a Main Street program in Bucksport. The group learned that the Town of Bucksport had been paying dues to be a network community in the Main Street Program but the program was dormant.

After spending much of 2015 learning more about the Main Street model and getting organized, MSB applied for 501c3 incorporation and did the things new non-profits must do: forming a Board of Directors, adopting by-laws, and creating a logo and website. MSB began hosting events downtown - two Pecha Kucha nights to generate conversation about the future of the community - and helping with holiday pop-up shops, promoting Small Business Saturday, and local holiday shopping.

In October 2016, MSB gained a volunteer Executive Director leading to a paid part-time Director in April 2017. This enabled MSB to take on two existing events - the Bridge the Gap Race and the Arts Festival - from volunteers who were no longer able to coordinate them. The addition of the International Maritime Film Festival created an annual roster of significant downtown events throughout spring, summer, and fall. In 2018, MSB added a monthly networking coffee hour for business owners and Kids on Main. MSB also hosted grant-funded projects including The Buck (Didn't) Stop Here and a filmmaking project with students from Bucksport High School. Over 6,000 people attended MSB's downtown events in 2018.

With rapid growth within its first three years, MSB secured grant funding for strategic planning. Interviews conducted to inform the planning process indicated that Bucksport is changing quickly. Main Street Bucksport is supporting these changes with its strategic plan and four goals:

Goal 1: Strengthen relationships between Main Street Bucksport, downtown businesses, and the community.

Goal 2: Offer diverse and compelling initiatives and events to draw people downtown.

Goal 3: Enhance public understanding of the value of Main Street Bucksport's work.

Goal 4: Build organizational capacity to carry out the strategic plan.

Main Street Bucksport Strategic Plan

Goal 1: Strengthen relationships between Main Street Bucksport, downtown businesses, and the community.

Outcomes by 2022:

- A. 75% of downtown businesses take part in the initial Needs and Priorities survey with an increase to 85% in 2022.
- B. The number of in-person and phone conversations with businesses steadily expands to include roughly 90% of downtown businesses.
- C. Public engagement increases as measured by 25% more volunteers expanding from 45 to 60 volunteers.

Actions in 2020:	Actions in 2021:	Actions in 2022:
<ol style="list-style-type: none"> 1. Survey all downtown businesses to identify their general needs and priorities with a goal of 75% participation. 2. Continue to enhance interaction between businesses by offering networking events and coordinating group promotional opportunities. 3. Continue outreach to businesses utilizing board members to have one-on-one conversations with owners to learn more about their needs and hopes for the community. Each Board member, as well as the EED, will meet with 3-5 business owners quarterly throughout the year. 4. Explore interest among business owners in developing one or two common goals to build cohesion and effectiveness. 5. Conduct volunteer outreach at all events and use online and print 	<ol style="list-style-type: none"> 1. Continue to enhance interaction between businesses by offering networking events and coordinating group promotional opportunities. 2. Continue outreach to businesses utilizing Board members to have one on one conversations with business owners to learn more about their needs and hopes for the community. Each Board member, as well as the EED, will meet with 3-5 business owners quarterly throughout the year. 3. Explore next level of interest among business owners in developing one or two common annual goals to build cohesion and effectiveness. 4. Using Needs and Priorities survey data, develop and implement strategies to help existing businesses meet their goals as well as ways to measure progress. 	<ol style="list-style-type: none"> 1. Survey all downtown businesses to identify needs and priorities with a goal of 85% participation. 2. Continue to implement strategies to help existing businesses meet their goals based on survey data. 3. Continue outreach to businesses utilizing Board members to have one on one conversations with business owners to learn more about their needs and hopes for the community. Each Board member, as well as the EED, will meet with 3-5 business owners quarterly throughout the year. 4. Assess whether MSB has a role in being a bridge between uptown and downtown businesses. 5. Conduct volunteer outreach at all events and use online and print tools to connect with possible volunteers. 6. Building upon what has been learned in 2021, expand Volunteer

Main Street Bucksport Strategic Plan

<p>tools to connect with possible volunteers.</p> <p>6. Work with businesses to create promotions that will benefit them (while also increasing their understanding that events are held to create fun reasons for people to come downtown and not explicitly to increase sales).</p>	<p>5. Conduct volunteer outreach at all events and use online and print tools to connect with possible volunteers.</p> <p>6. Develop Volunteer Ambassador program to reach more segments of the community.</p> <p>7. Work with businesses to build on experience in 2020 to create promotions that will benefit them (also increase their understanding that events are held to create fun reasons for people to come downtown, and not explicitly to increase sales).</p>	<p>Ambassador program to reach more segments of the community.</p>
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Main Street Bucksport Strategic Plan

Goal 2: Offer diverse and compelling initiatives and events to draw people downtown.

Outcomes by 2022:

- A. Each of MSB's popular events has a documented sustainability strategy.
- B. Establish and utilize screening tool to vet potential initiatives and opportunities.
- C. Grow the number of small, simple events with high impact to one a month from 2019 number of 5.
- D. Partner with ten community groups to provide opportunities for diverse segments of the community to come downtown.
- E. Online mailing list has grown by 50% [450 people] and Facebook followers have increased by 60% [1500 people] to engage those MSB has not yet reached.

Actions in 2020:	Actions in 2021:	Actions in 2022:
<ol style="list-style-type: none"> Determine additional data that needs to be tracked. Draft screening tool informed by Heart and Soul values. Explore sustainability strategy for each of our ongoing events, including the possibility of transferring responsibility of appropriate events to other groups. Offer four free events per year to attract more people. Grow online mailing list and Facebook followers list by 20% by being diligent about sign-up sheets at all events and gathering interested parties information at formal and informal opportunities. 	<ol style="list-style-type: none"> Adopt Screening Tool into regular decision making. Continue to offer events ranging from no cost to fundraisers. Grow online mailing list and Facebook followers list by 20% by being diligent about sign-up sheets at all events. 	<ol style="list-style-type: none"> Continue to offer events ranging from no cost to fundraisers. Grow online mailing list and Facebook followers list by 20% by being diligent about sign-up sheets at all events. Continue the use of screening tool to assess new opportunities. Transfer responsibility of appropriate events to other groups.

Main Street Bucksport Strategic Plan

Goal 3: Enhance public understanding of the value of Main Street Bucksport's work.

Outcomes by 2022:

- A. Public understanding of the impact of MSB's work has increased significantly as measured by survey responses of key stakeholders including business owners, government representatives, and citizens.

Actions in 2020:	Actions in 2021:	Actions in 2022:
<ol style="list-style-type: none"> 1. Deepen working relationships with town government and councilors. 2. Delineate roles and continue to collaborate with the Community and Economic Development Director to maximize impact in this time of rapid change. 3. Research and articulate our brand: <ol style="list-style-type: none"> a. Distinguish MSB from others in Bucksport NEXT to eliminate duplication of work; b. Use existing Main Street marketing tools and the help of the Maine Downtown Center to accomplish this goal. 4. Explore a simple and inexpensive membership program that promotes program buy in. 5. Build a communications plan that uses all marketing tools- website, Facebook, Instagram, email newsletters, snail mail, events and word of mouth to communicate 	<ol style="list-style-type: none"> 1. Identify key people to tell the MSB story and open doors to new supporters. 2. Work with the Town Economic and Community Development Director to explore a community marketing campaign. 3. If deemed appropriate, create a simple membership program that promotes program buy-in. 4. Continue to collaborate with the Community and Economic Development Director to maximize impact in this time of rapid change. 5. Measure effectiveness of communications plan and update plan annually to increase impact. 	<ol style="list-style-type: none"> 1. Grow and sustain membership program. 2. Grow pool of key ambassadors to tell the MSB story. 3. Continue to collaborate with the Community and Economic Development Director to maximize impact in this time of rapid change. 4. Measure effectiveness of communications plan and update plan annually to increase impact.

Main Street Bucksport Strategic Plan

Main Street's unique role in the community clearly and consistently. 6. Develop cohesive messaging about MSB's work.		
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Main Street Bucksport Strategic Plan

Goal 4: Build organizational capacity to carry out the strategic plan.

Outcomes by 2022:

- A. Board volunteer hours increase by 20% to make long-term organizational success more likely.
- B. The number of highly engaged volunteers grows by 20.
- C. Two of the four Main Street model committees are fully functioning with board member leadership and community engagement.
- D. The board regularly revisits the strategic plan as a guiding document.
- E. Succession plan for executive director exists by 2021 with plan for board leadership and board members by 2022.
- F. By-laws are revisited annually.
- G. Annual fundraising increases by 30%.

Actions in 2020:	Actions in 2021:	Actions in 2022:
<ol style="list-style-type: none"> 1. Continue using the Main Street funding model to create a mix of public and private funding. 2. Grow annual fundraising by 10%. 3. Revise by-laws. 4. Continue board development by revising bylaws to include a board development requirement, determining best way to provide board development opportunities. 5. Initiate phased development of Main Street model committees. 6. Create executive structure to determine responsibility for committees (the by-laws name the board chair position as responsible for making committees happen). 7. Define committee responsibilities. 	<ol style="list-style-type: none"> 1. Grow annual fundraising by an additional 10%. 2. Further assess priorities and limitations of executive director's time. <ol style="list-style-type: none"> a. Assign responsibilities for other activities to board members and volunteers. b. Develop systems for tracking success of delegation of responsibilities. 3. Consider creating a Main Street Bucksport Advisory Group to provide community input. 4. Develop a volunteer engagement plan. 5. Create succession plan for executive director. 	<ol style="list-style-type: none"> 1. Grow annual fundraising by an additional 10%. 2. Evolve to a working board. 3. Create succession plans for board leadership, and board members. 4. Continue board development. 5. Continue phased implementation of Main Street committees.

Main Street Bucksport Strategic Plan

8. To determine which committee to start up first, categorize what MSB is now doing into the Main Street committee structure.	6. Continue board development. 7. Continue phased implementation of Main Street committees.	
9. Identify a community champion for the committee.		
10. Develop recruitment strategy, with at least one board member sitting on a committee.		
11. Develop onboarding/orientation that is led by the board.		

**RESOLVE #R-2020-19 TO APPROVE AND SIGN CERTIFICATE OF COMMITMENT
OF SEWER USER RATE**

Whereas, Susan Lessard serves as Treasurer for the Town of Bucksport; and,

Whereas the Bucksport Sewer System is a town operated entity which pays for its operations through sewer fees; and,

Whereas sewer fees are due for the period of July 1, 2019, to September 30, 2019, in the amount of \$220,686.11; and,

Whereas it is the Town Treasurer who collects the Sewer Fees; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to sign the Certificate of Commitment of Sewer User Rate; and the Town Treasurer is to collect the balances stated as directed in Certificate of Commitment.

Acted on October 24, 2019

Yes ____ No ____ Abstained ____

Attested by: Jacob Gran, Town Clerk

8a

CERTIFICATE OF COMMITMENT OF SEWER USER RATE

TO: Susan Lessard, the Treasurer of the Municipality of Bucksport, Maine

We, the undersigned Municipal Officers of Bucksport, hereby certify and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A. Section 3406 for those properties, units and structures required by local and State law to pay a sewer rate to the municipality, for the period July 1, 2019 and ending September 30, 2019. This list is comprised of the pages numbered 1 to 26 inclusive which are attached to this certificate. The date on which the rates included in this list are due and payable on October 1, 2019. You are hereby required to collect, from each person named on the attached list his or her respective amount as indicated in the list, the sum total of those listings being \$220,686.11. You are hereby required to charge interest at the rate of 4% per annum on any unpaid account balance beginning January 1, 2020.

You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law on or before October 1, 2020 you shall complete and make an account of your collections of the whole sum herein committed to you.

Given under our hands this 24th day of October, 2019.

MUNICIPAL OFFICERS, TOWN OF BUCKSPORT

_____ : *PAUL A. BISSONNETTE*

_____ : *ROBERT G. CARMICHAEL JR.*

_____ : *MARK B. EASTMAN*

_____ : *PAUL R. GAUVIN*

_____ : *DAVID W. KEENE*

_____ : *DANIEL M. ORMSBY*

_____ : *PETER L. STEWART – MAYOR*

_____ : *SUSAN M. LESSARD – TOWN MANAGER*

(Witness to All)

Billing Edit Report

- - - - - Water - - - - -						- - - - - Sewer - - - - -					
Book	Override	Bills	Regular	Misc/Adj	Tax	Water Total	Regular	Misc/Adj	Tax	Sewer Total	Total
101		185	0.00	0.00	0.00	0.00	50,655.47	6,105.08	0.00	56,760.55	56,760.55
102		148	0.00	0.00	0.00	0.00	28,362.37	-250.83	0.00	28,111.54	28,111.54
103		343	0.00	0.00	0.00	0.00	100,467.00	16,862.82	0.00	117,329.82	117,329.82
104		112	0.00	0.00	0.00	0.00	18,484.20	0.00	0.00	18,484.20	18,484.20
Total:		788	0.00	0.00	0.00	0.00	197,969.04	22,717.07	0.00	220,686.11	220,686.11

Dollar Amounts Report

- - - - - Sewer - - - - -										
Book	RESIDENT	COMMERC	3	Cat : 4	5	Cat : 6	7	8	9	Total
101	13,078.87	43,681.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56,760.55
102	19,908.47	8,203.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,111.54
103	47,003.05	68,529.54	1,797.23	0.00	0.00	0.00	0.00	0.00	0.00	117,329.82
104	17,937.54	546.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,484.20
Total:	97,927.93	120,960.95	1,797.23	0.00	0.00	0.00	0.00	0.00	0.00	220,686.11

Consumption Report

- - - - - Sewer - - - - -										
Book	RESIDENT	COMMERC	3	Cat : 4	5	Cat : 6	7	8	9	Total
101	761	3,450	0	0	0	0	0	0	0	4,211
102	1,373	589	0	0	0	0	0	0	0	1,962
103	3,046	5,620	83	0	0	0	0	0	0	8,749
104	0	0	0	0	0	0	0	0	0	0
Total:	5,180	9,659	83	0	0	0	0	0	0	14,922

Bill Count Report

- - - - - Sewer - - - - -										
Book	RESIDENT	COMMERC	3	Cat : 4	5	Cat : 6	7	8	9	Total
101	76	109	0	0	0	0	0	0	0	185
102	110	38	0	0	0	0	0	0	0	148
103	268	73	2	0	0	0	0	0	0	343
104	108	4	0	0	0	0	0	0	0	112
Total:	562	224	2	0	0	0	0	0	0	788

Meter Report

- - - - Sewer - - - -			
Code	Meter Size	Count	Consumption
1	Default	788	14922
Total:		788	14922

*** Consumption totals may be skewed because of combined meters and changes in meter size.

**RESOLVE #R-2020-20 TO APPROVE ACCEPTANCE OF THE 2018 JAG BYRNE
GRANT IN THE AMOUNT OF \$3,255**

Whereas, the Town of Bucksport operates a police department for the public safety of its residents, and

Whereas, the Town of Bucksport supplies training and equipment for its police employees, and

Whereas, the Bucksport Police Department submitted an application to the 2018 JAG Byrne Grant, and

Whereas, the Bucksport Police Department was awarded a JAG Byrne Grant for this purpose in the amount of \$3,255,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the acceptance of the JAG Byrne grant for \$3,255 for taser replacement.

Acted on October 24, 2019

Yes ____ No ____ Abstained ____

Attested by: Jacob Gran, Town Clerk

**RESOLVE #R-2020-21 TO APPROVE THE DEVELOPMENT OF A PUBLIC SAFETY
DEPARTMENT FOR POLICE, FIRE/EMS, & DISPATCH**

Whereas, the Town of Bucksport operates police/dispatch and fire/ems departments for the health and safety of its residents, and

Whereas, the Town of Bucksport comprehensive plan recommends consideration of the creation of a combined Public Safety department, and

Whereas, the Town of Bucksport wishes to plan proactively for the public safety future of the community,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the creation of a Public Safety department to include police, dispatch and fire/EMS.

Acted on October 24, 2019

Yes ____ No ____ Abstained ____

Attested by: Jacob Gran, Town Clerk

RESOLVE #R 2020-22 TO AWARD THE 2019-20 SALT CONTRACT TO NEW
ENGLAND SALT COMPANY

Whereas, the Town of Bucksport had participated annually in the Hancock County Planning Commission bulk winter salt purchasing program for many years, and

Whereas, the Hancock County Planning Commission is no longer facilitating the bulk winter salt purchasing program, and

Whereas the Town solicited requests for salt purchase for the 19-20 year from the two entities that had provided salt on a reliable basis in the past, and

Whereas the results of the requests were \$47.25 per ton from New England Salt and Morton Salt did not respond within the time frame required, and

Whereas, the price is only .80 per ton higher than the per ton price for the past two seasons for a net impact of \$1,120 bases on the 1400 tons budgeted,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the award of the 2019-20 salt bid to New England Salt at the price of \$47.25 per ton.

Acted on October 21, 2019

Yes _____ No _____ Abstained _____

Attested by:

Jacob Gran, Town Clerk

10a

Municipal
QUITCLAIM DEED

Know all Persons by these Presents,

That the Inhabitants of -----TOWN OF BUCKSPORT-----
A body corporate and politic, located at-----BUCKSPORT-----
in the County of ----HANCOCK---- and State of Maine,
in consideration of one dollar and other valuable consideration paid by

JANE E. CIRILLO

whose mailing address is

PO BOX 2001, BUCKSPORT, ME 04416

the receipt whereof it does hereby acknowledge, does hereby *remise, release, bargain,*
sell and convey, and forever *quitclaim* unto the said

JANE E. CIRILLO

heirs and assigns forever, all its right, title and interest in and to the following described
real estate situated at **0 MERRITT DRIVE – BREWER LAKE, BUCKSPORT-----**
in the County of---HANCOCK--- and State of Maine:

LOCATED ON **MAP 24 LOT 07** OF THE ASSESSORS TAX MAPS FOR THE
TOWN OF BUCKSPORT, CONSISTING OF 54 MAPS NUMBERED FROM 1 THRU
53 INCLUSIVE, WHICH ARE ON FILE AT THE TOWN OF BUCKSPORT
MUNICIPAL OFFICE, 50 MAIN STREET, BUCKSPORT, MAINE.
(TRIO REAL ESTATE ACCT#2969)

TAX LIEN RECORDED 06/19/2013 BK 6058 PG 24
TAX LIEN RECORDED 06/17/2014 BK 6237 PG 228
TAX LIEN RECORDED 06/16/2015 BK 6408 PG 112
TAX LIEN RECORDED 06/22/2016 BK 6587 PG 324
TAX LIEN RECORDED 06/21/2017 BK 6780 PG 224

ALL AT THE HANCOCK COUNTY REGISTRY OF DEEDS

To have and to hold the same, together with all the privileges and appurtenances there unto belonging to the said

JANE E. CIRILLO

heirs and assigns forever.

In Witness Whereof, the said Inhabitants of ---TOWN OF BUCKSPORT--- has caused this instrument to be sealed with its corporate seal and signed in its corporate name by its COUNCILORS thereunto duly authorized, this 24TH day of the month of OCTOBER A.D. 2019.

Signed, Sealed and Delivered
in presence of Inhabitants of Town of Bucksport

_____ Paul A. Bissonnette _____ Robert G. Carmichael Jr.

_____ Mark B. Eastman _____ Paul R. Gauvin

_____ David W. Kee _____ Daniel M. Ormsby

_____ Peter L. Stewart _____ Susan Lessard
(MAYOR) (Witness to All)

STATE OF MAINE, COUNTY OF HANCOCK ss. OCTOBER 24, 2019.

Then personally appeared the above named COUNCILORS
And acknowledged the foregoing instrument to be THEIR free act and deed in
THEIR said capacity, and the free act and deed of said body corporate.

Before me,

.....
Jacob R. Gran, Notary Public
State of Maine – Hancock County
My commission expires: June 15, 2022